



DEPARTMENT OF STATE TAXES AND EXCISE
GOVT.OF HIMACHAL PRADESH



Others States Suppliers License
Registration

User Reference Manual

C-TEL INFOSYSTEMS PVT. LTD

Hyderabad, Telangana

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****user required to handle all alert pop-up by clicking on ok****

1.Overview:

- Implementation Of An E-Governance Systems for Excise Functions Of “Department of State Taxes and Excise Government Of Himachal Pradesh”
- The Purpose of This Document Is to Provide a Detailed Description to The User Which Helps to Perform License Registration of other states suppliers as shown below.

2.Helpful Resources:

2.1 System Requirements:

Operating System

- Ubuntu Version No:20.0.4

Connectivity

- For Data Transmission There Should Be Connectivity Installed at Distillery Location

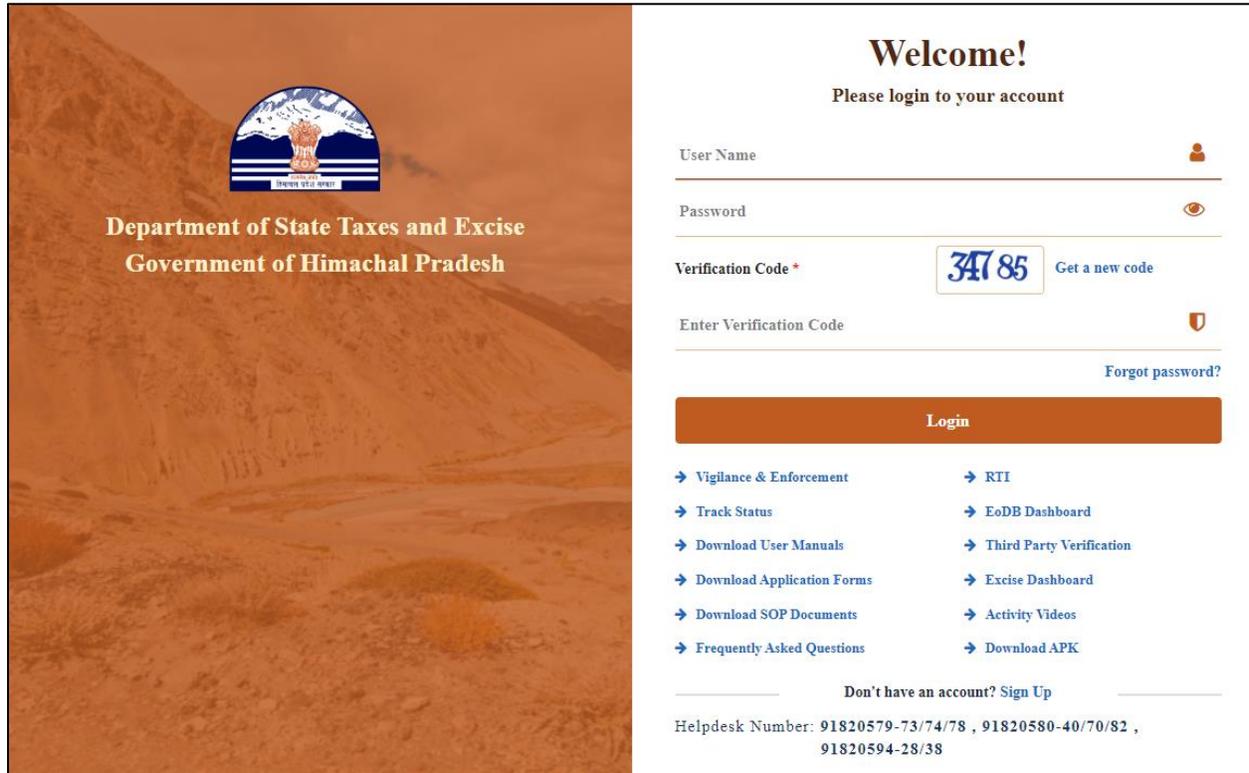
Browser:

- Application Is Compatible with Latest Mozilla and Chrome

2.2 Help and Contact Information

Other states suppliers:

Finished goods suppliers
Licensee Login:



Welcome!
Please login to your account

User Name

Password

Verification Code * [Get a new code](#)

Enter Verification Code

[Forgot password?](#)

Login

→ [Vigilance & Enforcement](#) → [RTI](#)

→ [Track Status](#) → [EoDB Dashboard](#)

→ [Download User Manuals](#) → [Third Party Verification](#)

→ [Download Application Forms](#) → [Excise Dashboard](#)

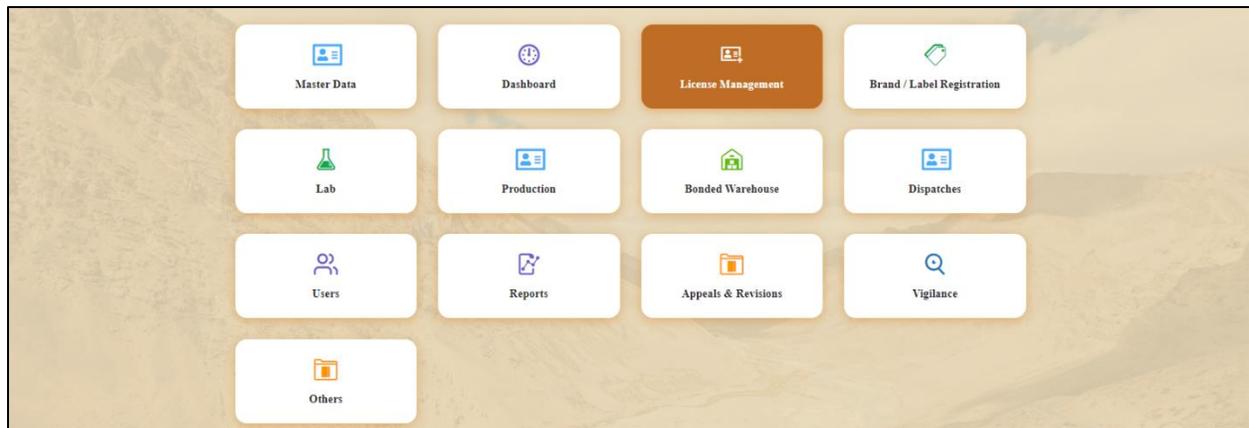
→ [Download SOP Documents](#) → [Activity Videos](#)

→ [Frequently Asked Questions](#) → [Download APK](#)

Don't have an account? [Sign Up](#)

Helpdesk Number: 91820579-73/74/78 , 91820580-40/70/82 , 91820594-28/38

- User required to provide valid credentials as mentioned in above figure and click on Login.



- User required to click on License management as shown in above figure.

Dashboard | Master Data | License Management | Brand / Label Registration | Dispatches | Dispatches | Users | Vigilance | Appeals & Revisions | Others

EXISTING LICENSE License Management > Existing License

+ License Registration Start Date: 01-Apr-2022 End Date: 01-Apr-2022 License Types: All Search

10 Search:

Ack. Receipt No.	Applicant Name	Business Name	Applicant Type	Application Type	License Type	License Category	License Form	Status	License Number	Submitted Date & Time	Pending at	Action	Download
No data available													

Previous Next

- User need to click on +License registration as shown in above figure.

Dashboard | Master Data | License Management | Brand / Label Registration | Dispatches | Dispatches | Users | Vigilance | Appeals & Revisions | Others

LICENSE REGISTRATION License Management > License List > License Registration

APPLICATION FORM

Basic Information

Type of Application* Fresh Issuance of License

License Type (Select as applicable)* Manufacturing License Wholesale License Retail sale License Permits Others Other State Supplier

Other State Supplier Type (Select as applicable)* Finished Goods Supplier Spirit Supplier

License Form* IMP(L1B) IMP(L1BB)

Business Type (Select as applicable)* [Required Documents](#)

PERSONAL INFO

Name of Applicant*	<input type="text" value="kvinod"/>	Nearest Landmark	<input type="text" value="Nearest Landmark"/>
Date of Birth	<input type="text" value="dd/mm/yyyy"/>	Block/Circle	<input type="text" value="Block/Circle"/>
Business Entity*	<input type="text" value="JV PVT LTD"/>	State *	<input type="text" value="Himachal Pradesh"/>
Mobile Number *	<input type="text" value="Mobile Number"/>	District *	<input type="text" value="Select District"/>
Plot/House/Building Number	<input type="text" value="Plot/House/Building Number"/>	PIN Code *	<input type="text" value="PIN Code"/>
Road/Street Number	<input type="text" value="Road/Street"/>	E-mail Address *	<input type="text" value="vinod123@gmail.com"/>

ADDITIONAL DETAILS

Father's Name*	<input type="text" value="Father's Name"/>	Date Of incorporation*	<input type="text" value="01-Apr-2022"/>
Mother's Name	<input type="text" value="Mother's Name"/>	Registered address*	<input type="text" value="Registered address"/>
PAN*	<input type="text" value="E.G. AAAAA9999A"/>	GSTIN	<input type="text" value="E.G. 22AAAAA0000A1Z5"/>
Aadhar No.	<input type="text" value="Aadhar Card Number"/>	Director Identification Number / Corporate Identity Number*	<input type="text" value="--Select--"/>

MANAGING DIRECTOR DETAILS

Name of the Directors/ Managing Director*	<input type="text" value="Name of Managing Director"/>	PAN of the Directors/ Managing Director	<input type="text" value="E.G. AAAAA9999A"/>	Profile Photo of the Directors/ Managing Director*	<input type="text" value="Choose File No file chosen"/>
---	--	---	--	--	---

JPG, JPEG, PNG upto 3 MB

MANAGER DETAILS

Name of the Managers and Managing Agents*	<input type="text" value="Name of Manager"/>	PAN of the Managers and Managing Agents	<input type="text" value="E.G. AAAAA9999A"/>	Profile Photo of the Managers and Managing Agents*	<input type="text" value="Choose File No file chosen"/>
---	--	---	--	--	---

JPG, JPEG, PNG upto 3 MB

Save & Proceed **Skip**

- User required to select License type accordingly as shown in above figure and fill all related information
- User need to select finished goods and IMP (L1B)
- User required to select business type as company as shown in above figure.

Dashboard | Master Data | License Management | Brand / Label Registration | Dispatches | Dispatches | Users | Vigilance | Appeals & Revisions | Others

LICENSE REGISTRATION License Management > License List > License Registration

BANK DETAILS OF APPLICANT

Please provide valid bank account details

Account Holder's Name *	<input type="text" value="kvinod"/>	Bank Name *	<input type="text" value="--Select Bank Name--"/>
Account Number *	<input type="text" value="Account Number"/>	Branch Name *	<input type="text" value="Bank Branch"/>
Account Type *	<input type="text" value="Select Account Type"/>	IFSC Code *	<input type="text" value="EG:XXXXXX00001288"/>

- User need to fill all bank details and click on save & proceed.

Dashboard | Master Data | License Management | Brand / Label Registration | Dispatches | Dispatches | Users | Vigilance | Appeals & Revisions | Others

LICENSE REGISTRATION License Management > License List > License Registration

ADDRESS OF PROPOSED PREMISES

House/Building/Plot Number*	<input type="text" value="House/Building/Plot Number"/>	Tehsil *	<input type="text" value="Tehsil"/>
Road/Street	<input type="text" value="Road/Street"/>	State *	<input type="text" value="Select State"/>
Nearest Landmark	<input type="text" value="Nearest Landmark"/>	District	<input type="text" value="Select District"/>
Block	<input type="text" value="Block"/>	Zone	<input type="text" value="Zone"/>
Sub-division	<input type="text" value="Sub-division"/>	Circle	<input type="text" value=""/>
Village/Town/City *	<input type="text" value="Village/City/Town"/>	PIN Code *	<input type="text" value="PIN Code"/>
Post Office *	<input type="text" value="Post Office"/>	Mobile Number *	<input type="text" value="Mobile Number"/>
		Landline Number	<input type="text" value="Landline Number"/>
		Email Address *	<input type="text" value="vino123@gmail.com"/>

ADDITIONAL INFORMATION

Khazra Number/Khatoni Number/Mauja Number	<input type="text" value="Khazra Number/Khatoni Number/Mauja Number"/>	Area of Premise (Sq. Meter)*	<input type="text" value="Area Of Land"/>
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BOUNDARY DETAILS

East Boundary*	<input type="text" value="East Boundary"/>	North Boundary*	<input type="text" value="North Boundary"/>
West Boundary*	<input type="text" value="West Boundary"/>	South Boundary*	<input type="text" value="South Boundary"/>

- The address premises page will be displayed as shown in above figure.
- And user required to fill information related to address premises and click on save & proceed.

Dashboard
Master Data
License Management
Brand / Label Registration
Dispatches
Dispatches
Users
Vigilance
Appeals & Revisions
Others

License Management > License List > License Registration

List of Certificates

* Please Upload Each PDF File Less than 3MB

<p>Original license copy* <input type="text" value="Choose File"/> No file chosen</p> <p>Renewal copy of existing year* <input type="text" value="Choose File"/> No file chosen</p> <p>PAN / AADHAR / TIN* <input type="text" value="Choose File"/> No file chosen</p> <p>AFFIDIVIT* <input type="text" value="Choose File"/> No file chosen</p> <p>Application of the applicant* <input type="text" value="Choose File"/> No file chosen</p> <p>Application in prescribed form with court fee stamp* <input type="text" value="Choose File"/> No file chosen</p> <p>Select Wholesale <input type="text" value="Select Supplier"/></p>	<p>Certificate of incorporation issued by the Registrar of the companies and Memorandum of Article of Association* <input type="text" value="Choose File"/> No file chosen</p> <p>List of Directors* <input type="text" value="Choose File"/> No file chosen</p> <p>Detailed Profile of Managing Director* <input type="text" value="Choose File"/> No file chosen</p> <p>Power of Attorney for Authorized Representative* <input type="text" value="Choose File"/> No file chosen</p>
--	--

List of Clearances

<p>Land revenue clearance certificate <input type="text" value="Choose File"/> No file chosen</p> <p>Income tax clearance certificate <input type="text" value="Choose File"/> No file chosen</p>	<p>No due certificate from state taxes and excise department* <input type="text" value="Choose File"/> No file chosen</p>
---	---

Previous
Save

- User need to upload the List of certificates and clearances
- User need to click on save.

Dashboard
Master Data
License Management
Brand / Label Registration
Dispatches
Dispatches
Users
Vigilance
Appeals & Revisions
Others

[License Registration](#) > [License View](#)

Acknowledgement Receipt Number: L2201338 | Business Entity: JV PVT.LTD Individual Licensee Documents

License Details :

Type of Application : Fresh Issuance of License	Other State Supplier Type : Finished Goods Supplier
License Type : Other State Supplier	License Form : IMP_L1B
	Business Type : Company

Personal Info :

Name of Applicant : kvinod	Address : Shimla, Himachal Pradesh-170001
Date Of Birth : 01-Apr-2004	E-mail Address : vinod123@gmail.com
Business Entity : JV PVT.LTD	Mobile Number :

Company Details :

Date Of Incorporation : 01-Apr-2022	GSTIN :
Registered address : MADHAPUR PLOT NO 1/62	Director Identification Number : 56478952
PAN : ADSCS0122A	
Aadhar Number :	

Managing Director/Manager Details :

Sr.NO.	Name of the Director/Managing Director	PAN the Director/Managing Director	Profile Image of the Director/Managing Director	Sr.NO.	Name of the Manager/Managing Agents	PAN of the Manager/Managing Agents	Profile Image of the Manager/Managing Agents
1	venu			1	GOPAL		

Bank Details of Applicant :

Account Holder's name : kvinod	Bank Name : HDFC Bank
Account Number : 98734265230875412	Branch Name : madhapur
Account Type : Current	IFSC Code : AAAA00001236

Address of Proposed premises :

House/Building/Plot Number : 1/64	Mobile Number : 1234567899
Road/Street :	Landline Number :
Nearest Landmark :	Email Address : vinod123@gmail.com
Block :	
Sub-division :	
Village/Town/City : hitech city	
Post Office : madhapur	
Tehsil : madhapur	
Circle : null	
District : Hyderabad	
State : Himachal Pradesh	
Pin Code : 170001	
Zone :	

Additional Details :

Khasra Number/Khatoni Number/Mauja Number :	Area of Premise : 100 (Sq. Meter)
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Boundary Details :

East Boundary : 100	North Boundary : 100
West Boundary : 100	South Boundary : 100

Next

- The acknowledgement receipt of License will be generated as shown in above figure and click on next.

Dashboard | Master Data | License Management | Brand / Label Registration | Dispatches | Dispatches | Users | Vigilance | Appeals & Revisions | Others

LICENSE VIEW License Registration > License View

Products
Brands

Certificate of incorporation issued by the Registrar of the companies and Memorandum of Article of Association :

cerincor_2022.pdf 1 / 2 | 90% | [Download] [Print]

1

2

11/5/21, 12:22 PM

Government of Assam
FOREIGN LIQUOR-FORM NO.6

**LICENSE FOR THE RETAIL VEND OF FOREIGN LIQUOR IN A
PARA-MILITARY(CAPE) LOCAL TO BE CONSUMED ON THE PREMISES**

(Note-Counterfoil of this License is to be signed by the Licensee and filled in the collector's Office) District:- Kamrup Metropolitan
No. of License in the register:-

Name of the Vendor :- M/S PARA SSB
Locality of Vend. :- Kamrup Metropolitan, Assam, under Municipal Ward No. 19.G.M.C.

Bar license, retail/ten-able by the holder of a hotel or MCT license in our existing unit premises license) :-
Be it known to all concerned that M/S PARA SSB, Directors are I. PARA SSB at Kamrup Metropolitan, Assam, the holder of the hotel/MCT license in our existing unit premises FSSAI license No. Dated for the hotel/ PARA-MILITARY(CAPE) Local is hereby authorized by the undersigned collector of Kamrup Metropolitan to use the FSSAI license No. Dated for hotel/ as a bar for the sale of potable foreign liquor, to be sold by the glass only and to served and consumed within the said bar premises from the date of this license as long as his hotel/MCT license in our existing unit premises license No. Dated remains in force.

counterfoil :-
It is required of the holder of this license as a condition of this license remaining in force that he duly and faithfully perform and abide by the following conditions and by provisions of the Eastern Bengal and Assam Excise Act, 2010 as subsequently amended from time to time and by all Notifications and Rules which have been or which may from time to time be published or made there under so far as they are applicable to this License.

Register No.
Dated :-
I. That he pay to the Government in advance an annual fee and a monthly fee at the rate as may be prescribed by Government on the 15th of every succeeding month on sales made during the previous month. A security deposit equivalent to license fees shall be paid in advance before the commencement of license.

Previous **Next**

- User can preview the uploaded documents and click on next.

Dashboard | Master Data | License Management | Brand / Label Registration | Dispatches | Dispatches | Users | Vigilance | Appeals & Revisions | Others

LICENSE VIEW License Registration > License View

DOCUMENTS CHECKLIST

Uploads for License

<input checked="" type="checkbox"/> AFFIDAVIT*
<input checked="" type="checkbox"/> Application in prescribed form with court fee stamp*
<input checked="" type="checkbox"/> Application of the applicant*
<input checked="" type="checkbox"/> Certificate of incorporation issued by the Registrar of the companies and Memorandum of Article of Association*
<input type="checkbox"/> Copy of GSTIN
<input type="checkbox"/> Copy of PAN
<input type="checkbox"/> Copy of TIN
<input checked="" type="checkbox"/> Detailed Profile of Managing Director*
<input checked="" type="checkbox"/> Income tax clearance certificate
<input checked="" type="checkbox"/> Land revenue clearance certificate
<input checked="" type="checkbox"/> List of Directors*
<input type="checkbox"/> NOC From Local Bodies (MC Area/Nagar Panchayat /Gram Panchayat / Nagar Parishad /NAC / Cantonment Board (Original attested))
<input type="checkbox"/> NOC of District Magistrate
<input checked="" type="checkbox"/> No due certificate from state taxes and excise department*
<input checked="" type="checkbox"/> Original license copy*
<input checked="" type="checkbox"/> PAN_AADHAR_TIN*
<input checked="" type="checkbox"/> Power of Attorney for Authorized Representative*
<input checked="" type="checkbox"/> Renewal copy of existing year*

Previous **Next**

- The documents uploaded checklist will be displayed and click on next.

Dashboard | Master Data | License Management | Brand / Label Registration | Dispatches | Dispatches | Users | Vigilance | Appeals & Revisions | Others

LICENSE VIEW License Registration > License View

DECLARATION FORM

Self-declaration by the applicant for completeness and correctness of application information being submitted

Declaration

I kvinod the of ABCD of the business, the particulars of which are included above, apply on behalf of that Business for grant of a license / permission / registration under the HP Excise Act 2011.

I kvinod the of ABCD of the aforesaid business do hereby solemnly affirm that the particulars given in this form are true and correct to the best of my knowledge and belief. I undertake to notify immediately to the Registering Authority to whom the application has been made any change in any of the above particulars.

Signature
(Designation with relation to the business)
Seal
Date: 01-Apr-2022 11:37:10 am

I agree to the Terms & Conditions

Applicant can't make any changes or add any further information, Prior to submitting the application [Click Here](#)

- User required to fill declaration form and click on I agree to the terms and condition

Dashboard | Master Data | License Management | Brand / Label Registration | Dispatches | Dispatches | Users | Vigilance | Appeals & Revisions | Others

EXISTING LICENSE License Management > Existing Licenses

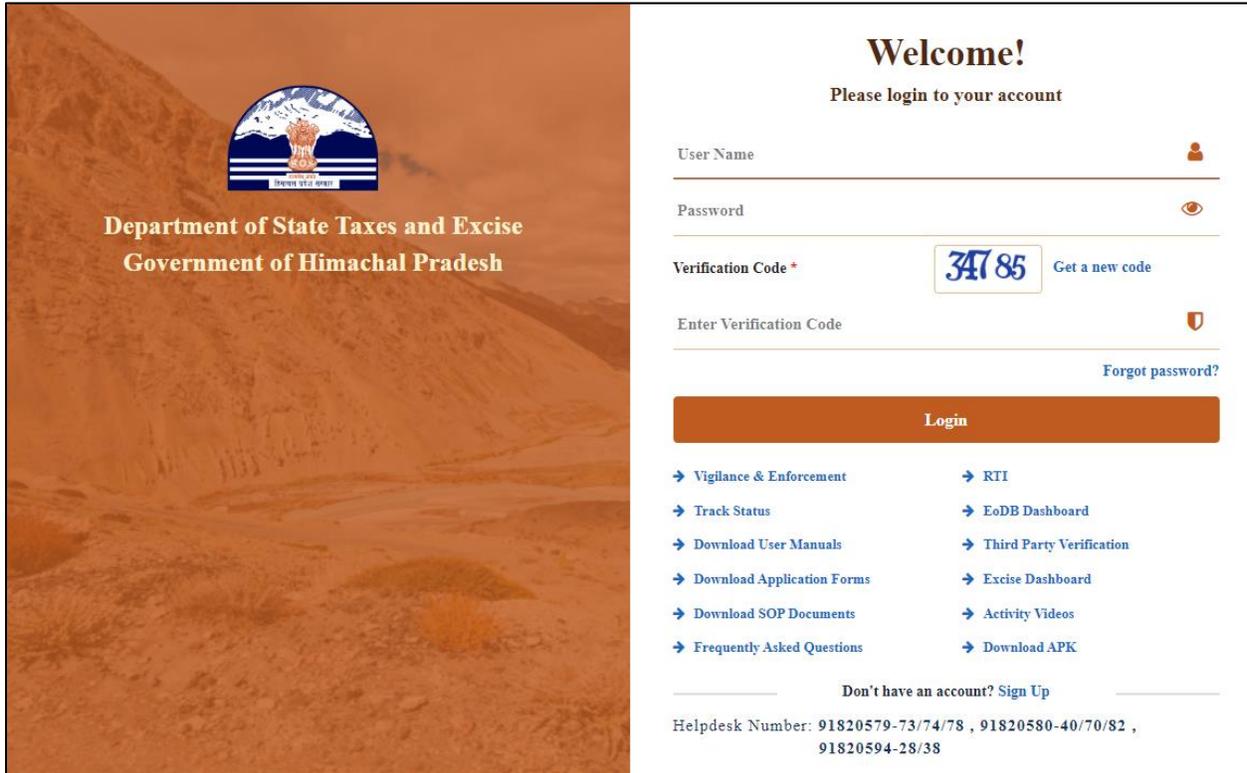
Start Date End Date License Types

10

Ack. Receipt No. #	Applicant Name	Business Name	Applicant Type	Application Type	License Type	License Category	License Form	Status	License Number	Submitted Date & Time	Pending at	Action	Download
L.2201338	kvinod	JV PVT.LTD	Company	Fresh Issuance of License	Other State Supplier	Finished Goods Supplier	IMP_L1B	Submitted		01-Apr-2022 11:40 AM	Head Quarters	<input type="button" value="Print"/>	<input type="button" value="Download"/>

- The License application submitted page will be displayed as shown in above figure.

Additional Commissioner:



**Department of State Taxes and Excise
Government of Himachal Pradesh**

Welcome!
Please login to your account

User Name 

Password 

Verification Code * 34785 [Get a new code](#)

Enter Verification Code 

[Forgot password?](#)

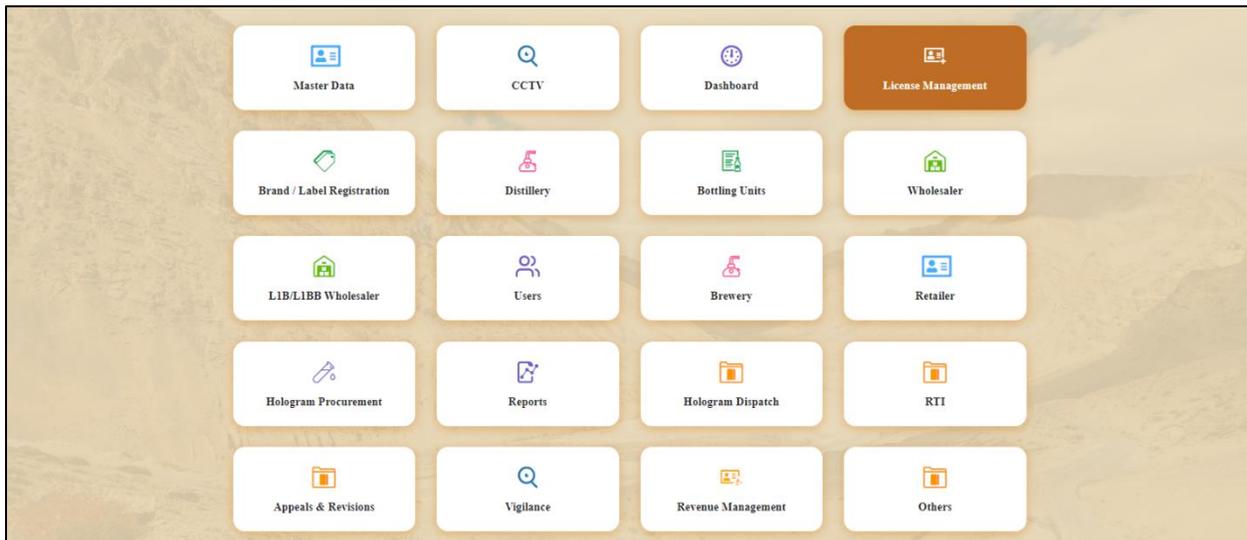
Login

- [→ Vigilance & Enforcement](#)
- [→ Track Status](#)
- [→ Download User Manuals](#)
- [→ Download Application Forms](#)
- [→ Download SOP Documents](#)
- [→ Frequently Asked Questions](#)
- [→ RTI](#)
- [→ EoDB Dashboard](#)
- [→ Third Party Verification](#)
- [→ Excise Dashboard](#)
- [→ Activity Videos](#)
- [→ Download APK](#)

[Don't have an account? Sign Up](#)

Helpdesk Number: 91820579-73/74/78 , 91820580-40/70/82 ,
91820594-28/38

- User required to provide valid credentials as mentioned in above figure and click on Login.



Master Data CCTV Dashboard **License Management**

Brand / Label Registration Distillery Bottling Units Wholesaler

LIB/LIBB Wholesaler Users Brewery Retailer

Hologram Procurement Reports Hologram Dispatch RTI

Appeals & Revisions Vigilance Revenue Management Others

- User need to click on License management as shown in above figure.

Dashboard | CCTV | Master Data | License Management | Brand / Label Registration | Distillery | Bottling Unit | Wholesaler | LIB/LIBB Wholesale | Users

EXISTING LICENSE License Management > Existing License

Start Date: 01-Apr-2022 | End Date: 01-Apr-2022 | License Types: All | Search

10 | Search:

Ack. Receipt No.	Applicant Name	Business Name	Applicant Type	Application Type	License Type	License Category	License Form	Status	License Number	Submitted Date & Time	Pending at	Action	Download
L2201338	kvinod	JV PVT.LTD	Company	Fresh Issuance of License	Other State Supplier	Finished Goods Supplier	IMP_L1B	Submitted		01-Apr-2022 11:40 AM	Additional Commissioner (Additional Commissioner STE)		

Previous | Next

- User need to click on action icon as shown in above figure.

Dashboard | CCTV | Master Data | License Management | Brand / Label Registration | Distillery | Bottling Unit | Wholesaler | LIB/LIBB Wholesale | Users

LICENSE VIEW License Registration > License View

Acknowledgement Receipt Number: L2201338 | Business Entity: JV PVT.LTD

Individual Licensee Documents | Officer Documents | Individual Officer Documents

License Details :

Type of Application	: Fresh Issuance of License	Other State Supplier Type	: Finished Goods Supplier
License Type	: Other State Supplier	License Form	: IMP_L1B
		Business Type	: Company

Personal Info :

Name of Applicant	: kvinod	Address	: Shimla, Himachal Pradesh-170001
Date Of Birth	: 01-Apr-2004	E-mail Address	: viod123@gmail.com
Business Entity	: JV PVT.LTD	Mobile Number	:

Company Details :

Date Of Incorporation	: 01-Apr-2022	GSTIN	:
Registered address	: MADHAPUR PLOT NO 1.62	Director Identification Number	: 56478952
PAN	: ADSCS0122A		
Aadhar Number	:		

Managing Director/Manager Details :

Sr.NO.	Name of the Director/Managing Director	PAN the Director/Managing Director	Profile Image of the Director/Managing Director	Sr.NO.	Name of the Manager/Managing Agents	PAN of the Manager/Managing Agents	Profile Image of the Manager/Managing Agents
1	VENU			1	GOPAL		

Bank Details of Applicant :

Account Holder's name	: kvinod	Bank Name	: HDFC Bank
Account Number	: 98754265230875412	Branch Name	: madhapur
Account Type	: Current	IFSC Code	: AAAA00001236

Address of Proposed premises :

House/Building/Plot Number	: 1.64	Mobile Number	: 1234567899
Road/Street	:	Landline Number	:
Nearest Landmark	:	Email Address	: viod123@gmail.com
Block	:		
Sub-division	:		
Village/Town/City	: hitech city		
Post Office	: madhapur		
Tehsil	: madhapur		
Circle	: null		
District	: Hyderabad		
State	: Himachal Pradesh		
Pin Code	: 170001		
Zone	:		

Additional Details :

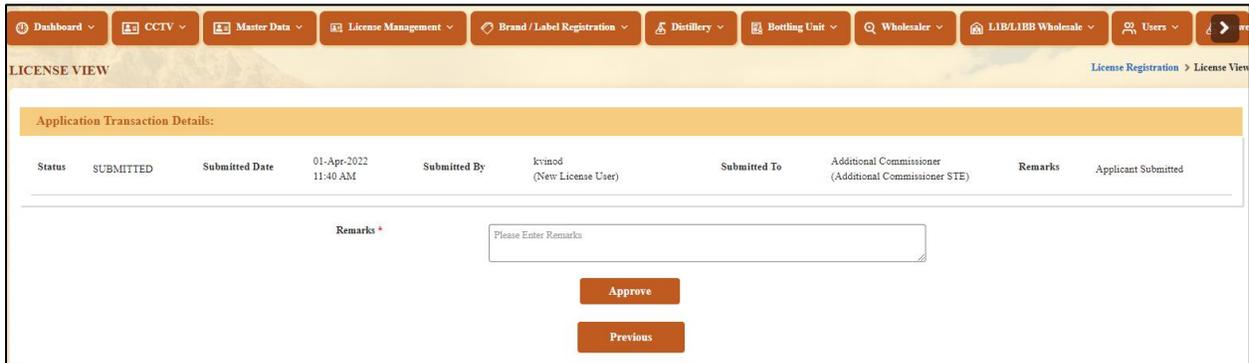
Khasra Number/Khatoni Number/Mauja Number	:	Area of Premise	: 100 (Sq. Meter)
---	---	-----------------	-------------------

Boundary Details :

East Boundary	: 100	North Boundary	: 100
West Boundary	: 100	South Boundary	: 100

Next

- The License acknowledgment receipt will be displayed and click on next.



LICENSE VIEW

Application Transaction Details:

Status	SUBMITTED	Submitted Date	01-Apr-2022 11:40 AM	Submitted By	kvind (New License User)	Submitted To	Additional Commissioner (Additional Commissioner STE)	Remarks	Applicant Submitted
--------	-----------	----------------	-------------------------	--------------	-----------------------------	--------------	--	---------	---------------------

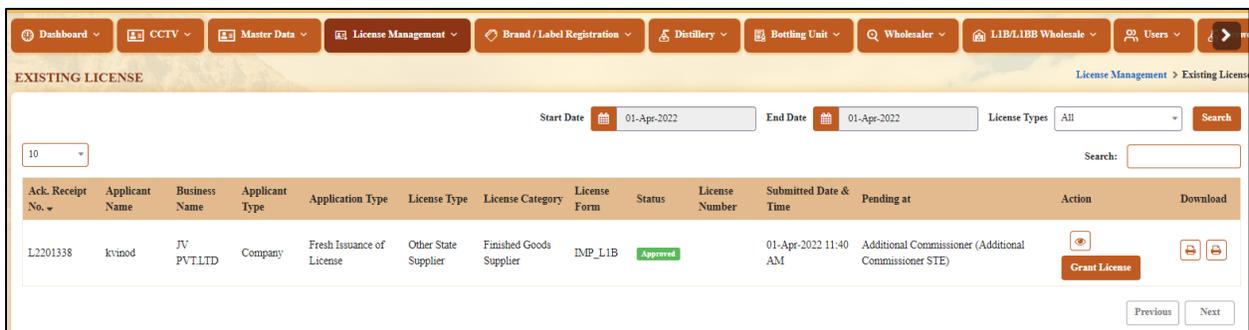
Remarks *

Please Enter Remarks

Approve

Previous

- User required to enter remarks and click on approve.



EXISTING LICENSE

Start Date: 01-Apr-2022 End Date: 01-Apr-2022 License Types: All Search

10

Ack. Receipt No. *	Applicant Name	Business Name	Applicant Type	Application Type	License Type	License Category	License Form	Status	License Number	Submitted Date & Time	Pending at	Action	Download
L2201338	kvind	JV PVT LTD	Company	Fresh Issuance of License	Other State Supplier	Finished Goods Supplier	IMP_L1B	Approved		01-Apr-2022 11:40 AM	Additional Commissioner (Additional Commissioner STE)	Grant License	

Previous Next

- User required to click on Grant License and a pop-up will be displayed as shown in below.



Grant License

Valid Upto * 31-Mar-2023

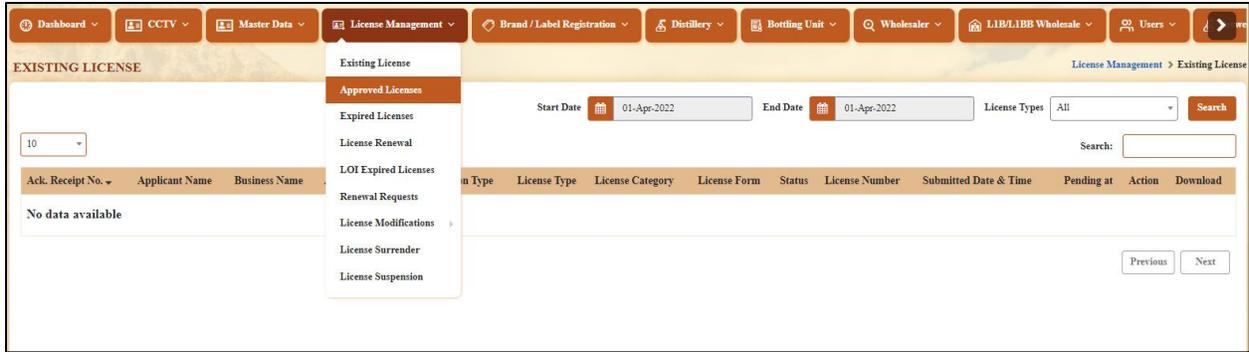
Remarks*

Max 500 Characters

Save Cancel

- User need to enter remarks and click on save.

Hence License granted successfully.



The screenshot shows the 'License Management' section with a dropdown menu open under 'Existing License'. The 'Approved Licenses' option is selected. The main area shows search filters for Start Date (01-Apr-2022) and End Date (01-Apr-2022), and a table with columns: Ack. Receipt No., Applicant Name, Business Name, License Type, License Category, License Form, Status, License Number, Submitted Date & Time, Pending at, Action, and Download. The table currently displays 'No data available'.

- User need to select approved License as shown in above figure.



The screenshot shows the 'Approved Licenses' section with search filters for Start Date (01-Apr-2022) and End Date (01-Apr-2022). The table has columns: Ack. Receipt No., Applicant Name, Business Name, Applicant Type, Application Type, License Type, License Category, License Form, Status, License Number, Valid Upto, Action, and Download. One row is visible with Ack. Receipt No. L2201338, Applicant Name kvinod, Business Name JV PVT LTD, and Status Approved. The 'Action' column for this row contains a print icon, which is highlighted with a red box.

- User need to select date and select License type and click on print icon as shown in above figure.

Declaration print:

Declaration Form

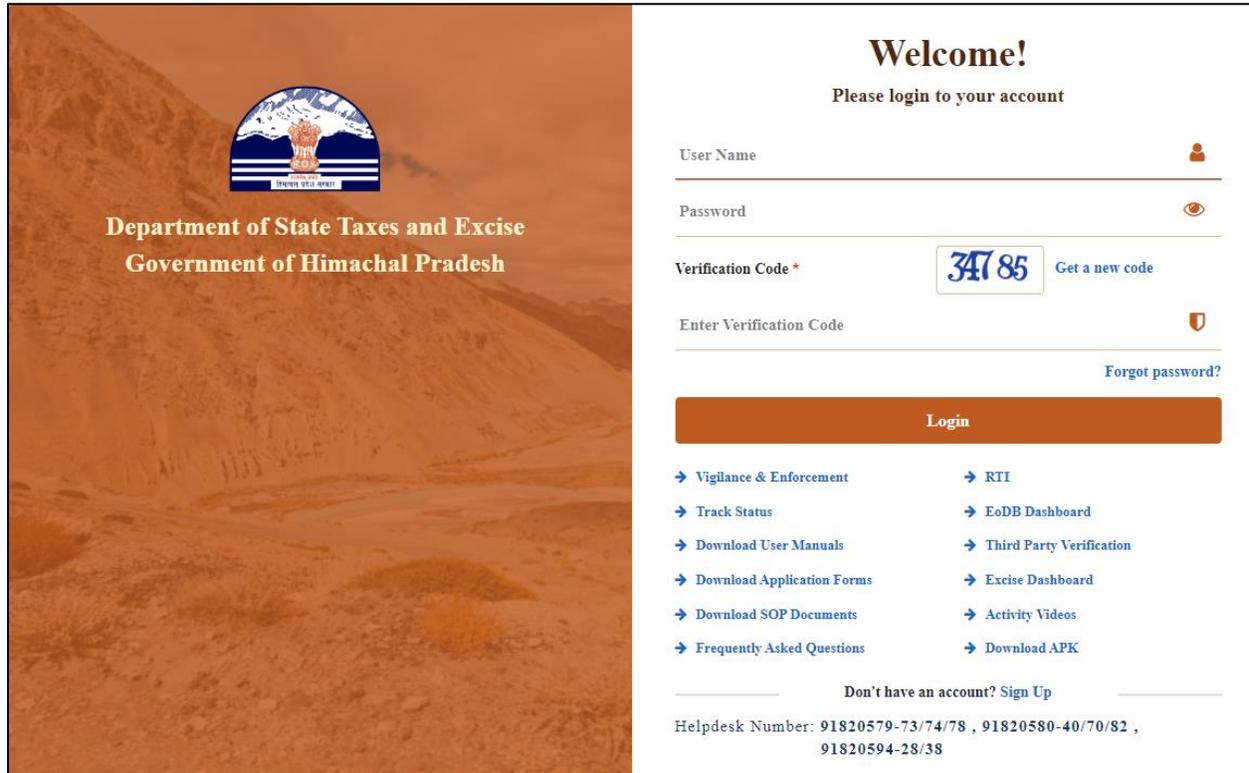
Self-declaration by the applicant for completeness and correctness of application information being submitted

I **kvinod Son** of **ABCD** the **Proprietor** of the business, the particulars of which are included above, apply on behalf of that Business for grant of a license / permission / registration under the **Himachal Pradesh Excise Act 2011**.

I **kvinod Son** of **ABCD** the **Proprietor** of the aforesaid business do here by solemnly affirm that the particulars given in this form are true and correct to the best of my knowledge and belief. I undertake to notify immediately to the Registering Authority to whom the application has been made any change in any of the above particulars.

Submitted Date & Time: 01-Apr-22 11:40:33 AM

Spirit suppliers
Licensee Login:



Welcome!
Please login to your account

User Name 

Password 

Verification Code * 34785 [Get a new code](#)

Enter Verification Code 

[Forgot password?](#)

Login

- [Vigilance & Enforcement](#)
- [Track Status](#)
- [Download User Manuals](#)
- [Download Application Forms](#)
- [Download SOP Documents](#)
- [Frequently Asked Questions](#)
- [RTI](#)
- [EoDB Dashboard](#)
- [Third Party Verification](#)
- [Excise Dashboard](#)
- [Activity Videos](#)
- [Download APK](#)

Don't have an account? [Sign Up](#)

Helpdesk Number: 91820579-73/74/78 , 91820580-40/70/82 , 91820594-28/38

- User required to provide valid credentials as mentioned in above figure and click on Login.



- Master Data
- Dashboard
- License Management**
- Brand / Label Registration
- Lab
- Production
- Bonded Warehouse
- Dispatches
- Users
- Reports
- Appeals & Revisions
- Vigilance
- Others

- User required to click on License management as shown in above figure.

Dashboard | Master Data | **License Management** | Brand / Label Registration | Dispatches | Dispatches | Users | Vigilance | Appeals & Revisions | Others

EXISTING LICENSE License Management > Existing Licenses

+ License Registration Start Date: 01-Apr-2022 End Date: 01-Apr-2022 License Types: All Search

10 Search:

Ack. Receipt No.	Applicant Name	Business Name	Applicant Type	Application Type	License Type	License Category	License Form	Status	License Number	Submitted Date & Time	Pending at	Action	Download
No data available													

Previous Next

- User need to click on +License registration as shown in above figure.

License Management

LICENSE REGISTRATION License Management > License List > License Registration

APPLICATION FORM

Basic Information

Type of Application* Fresh Issuance of License

License Type (Select as applicable)* Manufacturing License Wholesale License Retail sale License Permits Others Other State Supplier

Other State Supplier Type (Select as applicable)* Finished Goods Supplier Spirit Supplier

License Form* IMP

Business Type (Select as applicable)* Individual [Required Documents](#)

PERSONAL INFO

Name of Applicant*	<input type="text" value="vinod"/>	Nearest Landmark	<input type="text" value="Nearest Landmark"/>
Date of Birth	<input type="text" value="dd/mm/yyyy"/>	Block/Circle	<input type="text" value="Block/Circle"/>
Business Entity*	<input type="text" value="U pvt.ltd"/>	State *	<input type="text" value="Himachal Pradesh"/>
Mobile Number *	<input type="text"/>	District *	<input type="text" value="Select District"/>
Plot/House/Building Number	<input type="text" value="Plot/House/Building Number"/>	PIN Code *	<input type="text" value="PIN Code"/>
Road/Street Number	<input type="text" value="Road/Street"/>	E-mail Address *	<input type="text" value="vinod123@gmail.com"/>

ADDITIONAL DETAILS

Father's Name*	<input type="text" value="Father's Name"/>	PAN*	<input type="text" value="ABCPY1234D"/>
Mother's Name	<input type="text" value="Mother's Name"/>	Aadhaar Number	<input type="text" value="Aadhaar Card Number"/>

- user required to select as mentioned in above figure and fill information in all field
- user need to click on save and proceed.

License Management > License List > License Registration

LICENSE REGISTRATION

BANK DETAILS OF APPLICANT

Please provide valid bank account details

Account Holder's Name *	<input type="text" value="vinod"/>	Bank Name *	--Select Bank Name--
Account Number *	<input type="text" value="Account Number"/>	Branch Name *	<input type="text" value="Bank Branch"/>
Account Type *	Select Account Type	IFSC Code *	<input type="text" value="EG:XXXX00001288"/>

- user need to provide bank details in respective fields and click on save & proceed.

License Management > License List > License Registration

LICENSE REGISTRATION

ADDRESS OF PROPOSED PREMISES

House/Building/Plot Number *	<input type="text" value="House/Building/Plot Number"/>	Tehsil *	<input type="text" value="Tehsil"/>
Road/Street	<input type="text" value="Road/Street"/>	State *	Select State
Nearest Landmark	<input type="text" value="Nearest Landmark"/>	State *	State is required.
Block	<input type="text" value="Block"/>	District	Select District
Sub-division	<input type="text" value="Sub-division"/>	Zone	<input type="text" value="Zone"/>
Village/Town/City *	<input type="text" value="Village/City/Town"/>	Circle	<input type="text"/>
Post Office *	<input type="text" value="Post Office"/>	PIN Code *	<input type="text" value="PIN Code"/>
		Mobile Number *	<input type="text" value="Mobile Number"/>
		Landline Number	<input type="text" value="Landline Number"/>
		Email Address *	<input type="text" value="vinod123@gmail.com"/>

ADDITIONAL INFORMATION

Khasra Number/Khatoni Number/Mauja Number	<input type="text" value="Khasra Number/Khatoni Number/Mauja Number"/>	Area of Premise (Sq. Meter) *	<input type="text" value="Area Of Land"/>
---	--	-------------------------------	---

BOUNDARY DETAILS

East Boundary *	<input type="text" value="East Boundary"/>	North Boundary *	<input type="text" value="North Boundary"/>
West Boundary *	<input type="text" value="West Boundary"/>	South Boundary *	<input type="text" value="South Boundary"/>

- User required to enter information related to address and premises as mentioned in above figure
- User need to click on save & proceed.

License Management

LICENSE REGISTRATION License Management > License List > License Registration

List of Certificates

* Please Upload Each PDF File Less than 3MB

Original license copy*	<input type="text" value="Choose File"/> No file chosen	
Renewal copy of existing year*	<input type="text" value="Choose File"/> No file chosen	
PAN / AADHAR / TIN*	<input type="text" value="Choose File"/> No file chosen	
AFFIDIVIT*	<input type="text" value="Choose File"/> No file chosen	
Application of the applicant*	<input type="text" value="Choose File"/> No file chosen	
Application in prescribed form with court fee stamp*	<input type="text" value="Choose File"/> No file chosen	

List of Clearances

Land revenue clearance certificate	<input type="text" value="Choose File"/> No file chosen	No due certificate from state taxes and excise department*	<input type="text" value="Choose File"/> No file chosen
Income tax clearance certificate	<input type="text" value="Choose File"/> No file chosen		

- User required to upload List of certificates and clearances
- User need to click on save.

License Management
License Registration > License View

Acknowledgement Receipt Number: L2200035
Business Entity: U pvt.ltd
Individual Licensee Documents

License Details :

Type of Application	: Fresh Issuance of License	Other State Supplier Type	: Spirit Supplier
License Type	: Other State Supplier	License Form	: IMP
		Business Type	: Individual

Personal Info :

Name of Applicant	: vinod	Address	: Shimla, Himachal Pradesh-170001
Date Of Birth	: 01-Apr-2004	E-mail Address	: vinod123@gmail.com
Business Entity	: U pvt.ltd	Mobile Number	:

Additional Details :

Father's Name	: manohar	PAN	: ABCPY1234D
Mother's Name	:	Aadhaar Number	:

Bank Details of Applicant :

Account Holder's name	: vinod	Bank Name	: Axis Bank
Account Number	: 7864527864512	Branch Name	: madhapur
Account Type	: Current	IFSC Code	: AAAA00001234

Address of Proposed premises :

House/Building/Plot Number	: 1/64	Mobile Number	: 2345679974
Road/Street	:	Landline Number	:
Nearest Landmark	:	Email Address	: vinod123@gmail.com
Block	:		
Sub-division	:		
Village/Town/City	: hitch city		
Post Office	: madhapur		
Tehsil	: madhapur		
Circle	: null		
District	: Kodapa		
State	: Himachal Pradesh		
Pin Code	: 123456		
Zone	:		

Additional Details :

Khasra Number/Khatoni Number/Mauja Number	:	Area of Premise	: 100 (Sq. Meter)
---	---	-----------------	-------------------

Boundary Details :

East Boundary	: 100	North Boundary	: 100
West Boundary	: 100	South Boundary	: 100

Next

- The License acknowledgement receipt will be generated and displayed as shown in above figure
- User required to click on next.

License Management ▾

LICENSE VIEW License Registration > License View

Land revenue clearance certificate :

landRevenue_2022.pdf 1 / 2 100%

1

2

11/9/21, 12:22 PM Government of Assam

FOREIGN LIQUOR-FORM NO.6

LICENSE FOR THE RETAIL VEND OF FOREIGN LIQUOR IN A PARA-MILITARY/CAFÉ/LOCAL TO BE CONSUMED ON THE PREMISES

(Note-Counterfoil of this License is to be signed by the Licensee and filled in the collector's Office) District- **Kamrup Metropolitan**
No. of License in the register:-

Name of the Vendor :- MS PARA SSB

Locality of Vend. :- Kamrup Metropolitan, Assam, under Municipal Ward No. 19.G.M.C.

Bar license, retail(ten-able by the holder of a hotel or MCT license in our existing unit premises license) :- Be it known to all concerned that **MS PARA SSB, Directors are I. PARA SSB at Kamrup Metropolitan, Assam,** the holder of the hotel/MCT license in our existing unit premises FSSAI license No. Dated for the hotel/ **PARA-MILITARY(CAFÉ) Local** is hereby authorized by the undersigned collector of Kamrup Metropolitan to use the FSSAI license No. Dated for hotel/ as a bar for the sale of potable foreign liquor, to be sold by the glass only and to served and consumed within the said bar premises from the date of this license as long as his hotel/MCT license in our existing unit premises license No. Dated remains in force.

counterfoil :- It is required of the holder of this license as a condition of this license remaining in force that he daily and faithfully perform and abide by the following conditions and by provisions of the Eastern Bengal and Assam Excise Act, 2010 as subsequently amended from time to time and by all Notifications and Rules which have been or which may from time to time be published or made there under so far as they are applicable to this License.

Register No. I. That he pay to the Government in advance an annual fee and a monthly fee at the rate as may be prescribed by Government on the 15th of every succeeding month on sales made during the previous month. A security deposit equivalent to license fees shall be paid in advance before the commencement of license.

Dated :-

District **Kamrup** The amount of security will be subject to revision on the basis of actual sales in the first

Previous Next

- User can preview the documents as mentioned in above figure and click on next.

License Management ▾

LICENSE VIEW License Registration > License View

DOCUMENTS CHECKLIST

Uploads for License

- AFFIDIVIT*
- Application in prescribed form with court fee stamp*
- Application of the applicant*
- Copy of GSTIN
- Copy of PAN
- Copy of TIN
- Income tax clearance certificate
- Land revenue clearance certificate
- NOC From Local Bodies (MC Area/Nagar Panchayat /Gram Panchayat / Nagar Parishad /NAC / Cantonment Board (Original/attested))
- NOC of District Magistrate
- No due certificate from state taxes and excise department*
- Original license copy*
- PAN_AADHAR_TIN*
- Renewal copy of existing year*

Previous Next

- The document checklist will be displayed as shown in above figure and user need to click on next.

License Management ▾

LICENSE VIEW License Registration > License View

DECLARATION FORM

Self-declaration by the applicant for completeness and correctness of application information being submitted

Declaration

I vinod the of manohar of the business, the particulars of which are included above, apply on behalf of that Business for grant of a license / permission / registration under the **HP Excise Act 2011**.

I vinod the of manohar of the aforesaid business do hereby solemnly affirm that the particulars given in this form are true and correct to the best of my knowledge and belief. I undertake to notify immediately to the Registering Authority to whom the application has been made any change in any of the above particulars.

Signature
(Designation with relation to the business)
Seal
Date: 04-Apr-2022 12:21:56 pm

I agree to the Terms & Conditions

*Applicant can't make any changes or add any further information, Prior to submitting the application" [Click Here](#)

- User required to fill declaration form and click on I agree to the terms & condition
- User need to click on submit.

License Management ▾

EXISTING LICENSE License Management > Existing License

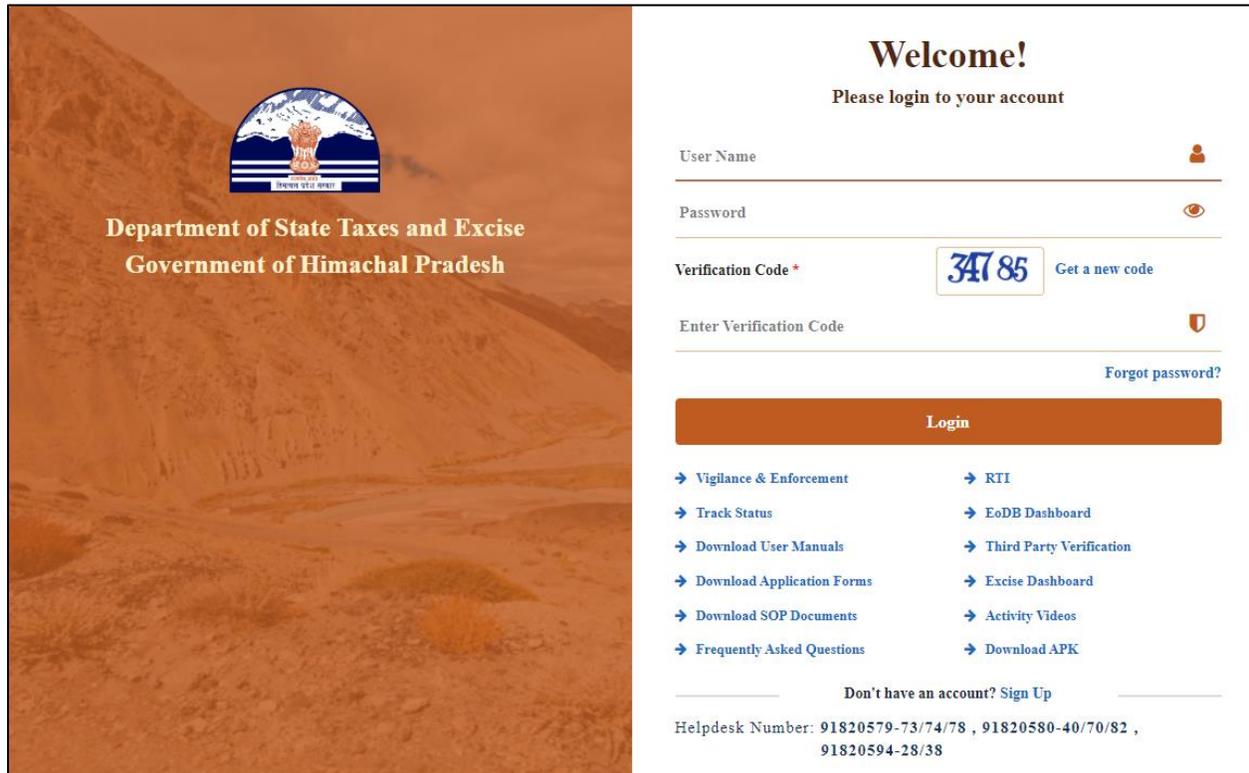
+ License Registration Start Date End Date License Types

 Search:

Ack. Receipt No. ▾	Applicant Name	Business Name	Applicant Type	Application Type	License Type	License Category	License Form	Status	License Number	Submitted Date & Time	Pending at	Action	Download
L2200035	vinod	U pvt.ltd	Individual	Fresh Issuance of License	Other State Supplier	Spirit Supplier	IMP	Submitted		04-Apr-2022 12:23 PM	Head Quarters	<input type="button" value="View"/>	<input type="button" value="Print"/>

- The submitted License application will be displayed as shown in above figure.

Additional Commissioner:



Welcome!
Please login to your account

User Name 

Password 

Verification Code *  [Get a new code](#)

Enter Verification Code 

[Forgot password?](#)

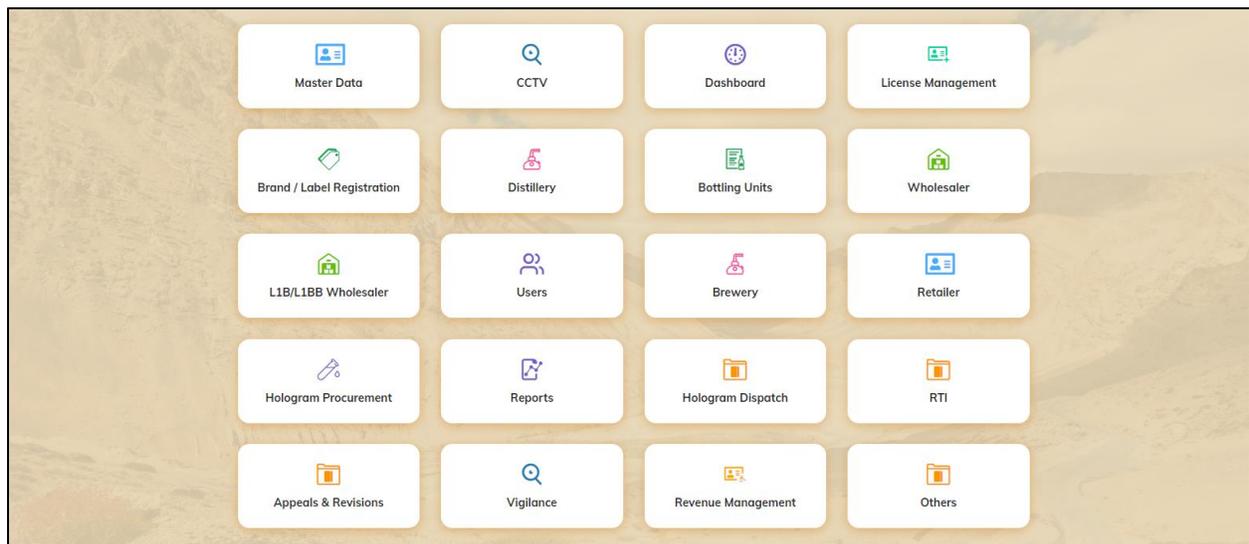
Login

- [Vigilance & Enforcement](#)
- [Track Status](#)
- [Download User Manuals](#)
- [Download Application Forms](#)
- [Download SOP Documents](#)
- [Frequently Asked Questions](#)
- [RTI](#)
- [EoDB Dashboard](#)
- [Third Party Verification](#)
- [Excise Dashboard](#)
- [Activity Videos](#)
- [Download APK](#)

[Don't have an account? Sign Up](#)

Helpdesk Number: 91820579-73/74/78 , 91820580-40/70/82 , 91820594-28/38

- User required to provide valid credentials as mentioned in above figure and click on Login.



- User need to select License management as shown in above figure.

Dashboard | CCTV | Master Data | License Management | Brand / Label Registration | Distillery | Bottling Unit | Wholesaler | L1B/L1BB Wholesale | User

EXISTING LICENSE License Management > Existing License

Start Date: 04-Apr-2022 | End Date: 04-Apr-2022 | License Types: All | Search

10 | Search:

Ack. Receipt No. ↓	Applicant Name	Business Name	Applicant Type	Application Type	License Type	License Category	License Form	Status	License Number	Submitted Date & Time	Pending at	Action	Download
L2200035	vinod	U pvt.ltd	Individual	Fresh Issuance of License	Other State Supplier	Spirit Supplier	IMP	Submitted		04-Apr-2022 12:23 PM	Additional Commissioner HQ (Additional Commissioner STE)		

Previous | Next

- User need to click on action icon as shown in above figure.

Dashboard | CCTV | Master Data | License Management | Brand / Label Registration | Distillery | Bottling Unit | Wholesaler | L1B/L1BB Wholesale | User

LICENSE VIEW License Registration > License View

Acknowledgement Receipt Number: L2200035 | Business Entity: U pvt.ltd

Individual Licensee Documents | Officer Documents | Individual Officer Documents

License Details :

Type of Application	:	Fresh Issuance of License	Other State Supplier Type	:	Spirit Supplier
License Type	:	Other State Supplier	License Form	:	IMP
			Business Type	:	Individual

Personal Info :

Name of Applicant	:	vinod	Address	:	Shimla, Himachal Pradesh-170001
Date Of Birth	:	01-Apr-2004	E-mail Address	:	vinod123@gmail.com
Business Entity	:	U pvt.ltd	Mobile Number	:	

Additional Details :

Father's Name	:	manohar	PAN	:	ABCPY1234D
Mother's Name	:		Aadhaar Number	:	

Bank Details of Applicant :

Account Holder's name	:	vinod	Bank Name	:	Axis Bank
Account Number	:	7864527864512	Branch Name	:	madhapur
Account Type	:	Current	IFSC Code	:	AAAA00001234

Address of Proposed premises :

House/Building/Plot Number	:	1/64	Mobile Number	:	2345679974
Road/Street	:		Landline Number	:	
Nearest Landmark	:		Email Address	:	vinod123@gmail.com
Block	:				
Sub-division	:				
Village/Town/City	:	hitch city			
Post Office	:	madhapur			
Tehsil	:	madhapur			
Circle	:	null			
District	:	Kadapa			
State	:	Himachal Pradesh			
Pin Code	:	123456			
Zone	:				

Additional Details :

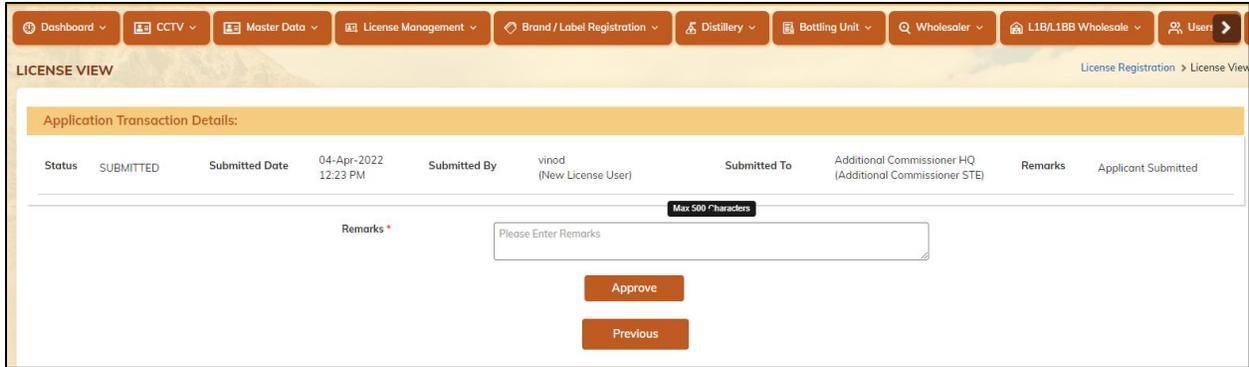
Khasra Number/Khatoni Number/Mauja Number	:		Area of Premise	:	100 (Sq. Meter)
---	---	--	-----------------	---	-----------------

Boundary Details :

East Boundary	:	100	North Boundary	:	100
West Boundary	:	100	South Boundary	:	100

Next

- The License acknowledgment receipt will be displayed as shown in above figure and user need to click on next.



LICENSE VIEW License Registration > License View

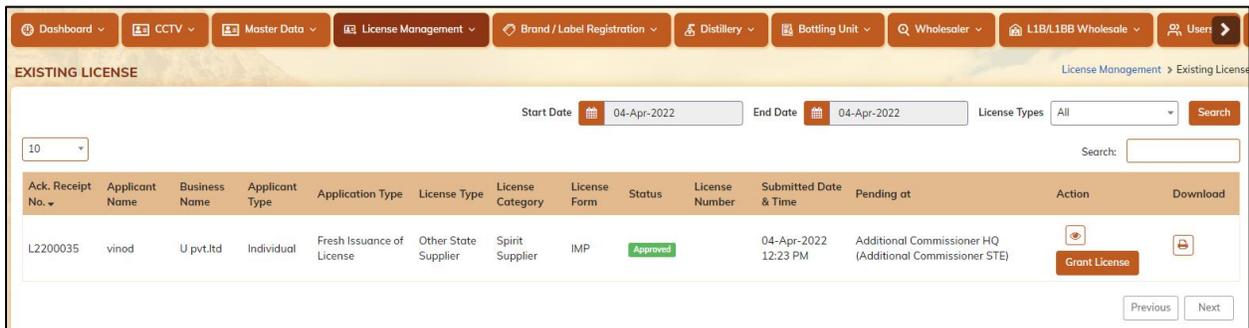
Application Transaction Details:

Status	Submitted Date	Submitted By	Submitted To	Remarks
SUBMITTED	04-Apr-2022 12:23 PM	vinod (New License User)	Additional Commissioner HQ (Additional Commissioner STE)	Applicant Submitted

Remarks * Max 500 Characters

Please Enter Remarks

- User need to enter remarks and click on approve.



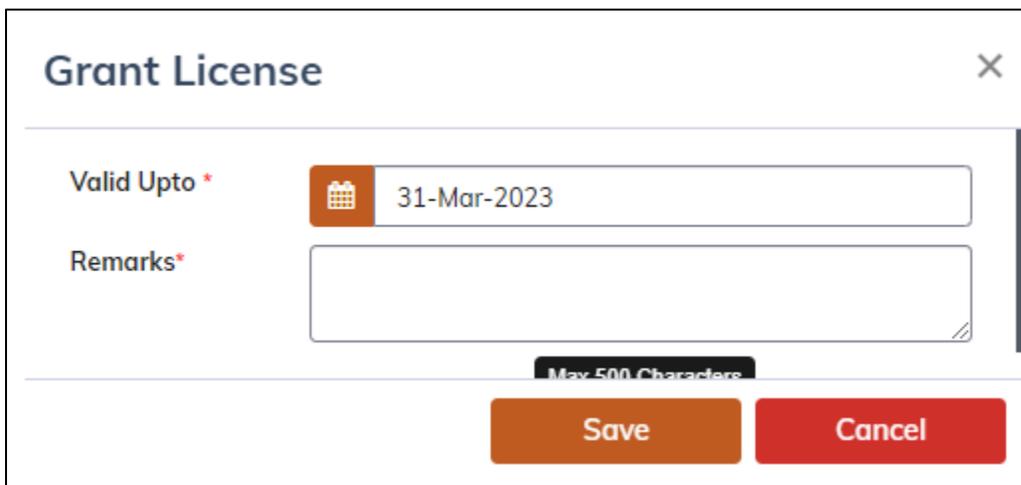
EXISTING LICENSE License Management > Existing License

Start Date: 04-Apr-2022 End Date: 04-Apr-2022 License Types: All Search

Search:

Ack. Receipt No.	Applicant Name	Business Name	Applicant Type	Application Type	License Type	License Category	License Form	Status	License Number	Submitted Date & Time	Pending at	Action	Download
L2200035	vinod	U pvt.ltd	Individual	Fresh Issuance of License	Other State Supplier	Spirit Supplier	IMP	Approved		04-Apr-2022 12:23 PM	Additional Commissioner HQ (Additional Commissioner STE)	<input type="button" value="Grant License"/>	<input type="button" value="Download"/>

- User need to click on Grant License as shown in above figure and a pop-up will be displayed as shown below.



Grant License ✕

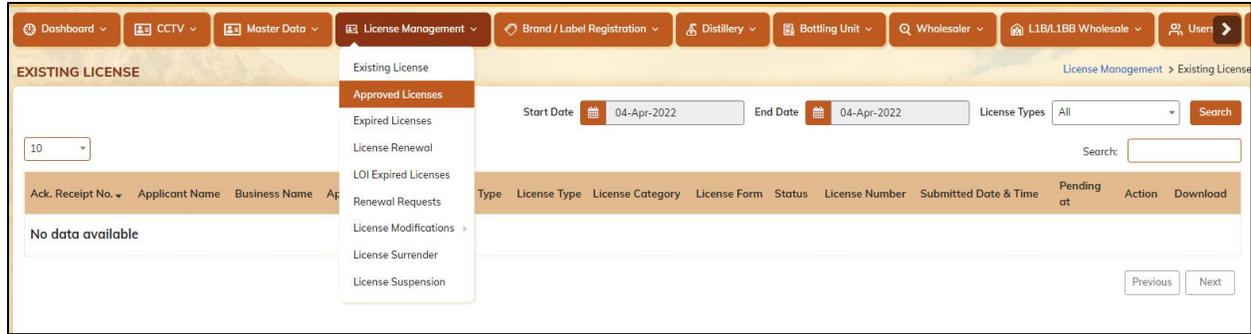
Valid Upto *

Remarks*

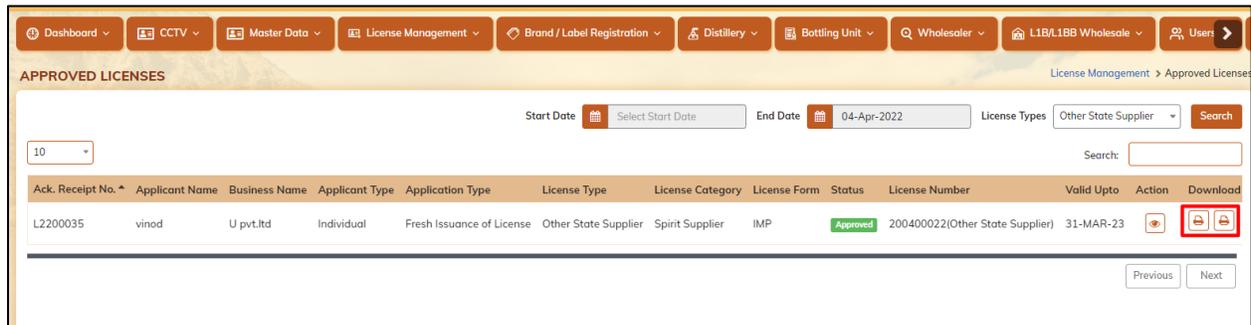
Max 500 Characters

- User need to select validity date and enter remarks
- User required to click on save as shown in pop-up.

Hence License granted successfully



- User need to click on approved Licenses as shown in above figure.



- The License granted page will be displayed as shown in above figure and user need to click on print icon.

Declaration Form:

Declaration Form

Self-declaration by the applicant for completeness and correctness of application information being submitted

I **vinod Son of manohar** the **Partner** of the business, the particulars of which are included above, apply on behalf of that Business for grant of a license / permission / registration under the **Himachal Pradesh Excise Act 2011**.

I **vinod Son of manohar** the **Partner** of the aforesaid business do here by solemnly affirm that the particulars given in this form are true and correct to the best of my knowledge and belief. I undertake to notify immediately to the Registering Authority to whom the application has been made any change in any of the above particulars.

Submitted Date & Time: 04-Apr-22 12:23:17 PM

Thank You.....