



DEPARTMENT OF STATE TAXES AND EXCISE GOVT.OF HIMACHAL PRADESH



Advance license renewal fee payment User Reference Manual C-TEL INFOSYSTEMS PVT. LTD Hyderabad, Telangana



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user required to handle all alert pop-up by clicking ok



1. Overview:

 Implementation Of An E-Governance Systems for Excise Functions Of "Department of State Taxes and Excise Government Of Himachal Pradesh".

 The Purpose of This Document Is to Provide a Detailed Description to The User Which Helps to Perform How to make the payment of advance renewal license fee.

2. Helpful Resources:

2.1 System Requirements:

Operating System

• Ubuntu Version No:20.0.4

Browser:

- Application Is Compatible with Latest Mozilla and Chrome
- 2.2 Help and Contact Information.



3. Advance License Renewal Fee Payment :

<u>Applicant Login</u>: Licensee should have approved license for the financial year 2023-24.



Enter the valid credential for Applicant login.



User need to click on License Management tab on below shown figure. ♦

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User need to click on Advance license renewal fee payment sub tab on below shown figure.

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- User need to enter the amount and click on pay online button then do the Advance license renewal fee payment.
- After payment, user can see the transaction details while clicking on payment history as shown below figure.



After payment, user can see the transaction details while clicking on payment history as shown below figure. ٠

Note:-

- Licensee can utilize this advance license renewal amount only when doing payment of license renewal.
- The advance renewal fee payment is visible to all Circle officers/DC/Collector/HQ logins.



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User can enter the valid credential for login.



User need to click on license management tab as shown above figure.



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				Lease Licenses							
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User need to click on Advance license renewal fee payment as shown above figure. ▶

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1	L2307342	Ravikant	Ravikant Fruit win shoop	individual	Renewal of License	Manufacturing License	Country Spirit	L15 (L13-C,BWH- 2,L15,L16,L-1CC)	1089206123(Manufacturing Li	cense) 31-MAR-24	APPROVED		Payment History
2	L2307348	Ravikant	Ravikant Fruit win shoop	individual	Renewal of License	Manufacturing License	Others	L-50C	1090206123(Manufacturing Li	cense) 31-MAR-24	APPROVED		Payment History
3	L2307456	Ishwari	asdasdasdasd	individual	Renewal of License	Manufacturing License	Bottling Unit	L11 (L11,L15)	11131961123(Manufacturing L	icense) 31-MAR-24	APPROVED		Payment History
4	L2307472	Ishwari	Individual	individual	Renewal of License	Manufacturing License	Bottling Unit	L11 (L11,L1-A,L1-C)	11241961623(Manufacturing L	icense) 31-MAR-24	APPROVED		Payment History
5	L2307488	Ishwari	Individual	individual	Renewal of License	Manufacturing License	Winery	\$1 (\$1)	1123206123(Manufacturing Li	cense) 31-MAR-24	APPROVED		Payment History
6	L2307505	Ishwari	Individual	individual	Renewal of License	Wholesale License	Wine/ Cider	\$1-B	31861961623(Wholesale Licen	ise) 31-MAR-24	APPROVED		Payment History
7	L2307532	Ishwari	Individual	company	Renewal of License	Wholesale License	Wine/ Cider	S1-B	31882003723(Wholesale Licer	ise) 31-MAR-23	APPROVED		Payment History
8	L2307558	Ishwari	Individual	individual	Renewal of License	Manufacturing License	Distillery	D2 (D2,D2-A)	11301961623(Manufacturing L	icense) 31-MAR-24	APPROVED		Payment History
9	L2307567	Ishwari	Individual	individual	Renewal of License	Manufacturing License	Winery	\$1 (\$1,\$1-A,\$-1WT,\$-1WF)) 11321961623(Manufacturing L	icense) 31-MAR-24	APPROVED		Payment History
10	L2307568	varsha	C-TEL	partnership_firz	1 Renewal of License	Wholesale License	Others	L-19	3191205323(Wholesale Licens	e) 14-NOV-23	APPROVED		Payment History
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User can see the payment details of advance license renewal fee whoever done the of payment license renewal as shown above figure.



4. Advance License Renewal Fee Payment Report:

Commissioner Login:

	We Please logi	lcome!	
		n to your account	
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Government of Himach	Enter Verification Code	U	
	Enter OTP	Get OTP	
		Forgot password?	
		Login	
	→ Vigilance & Enforcement	→ RTI	
	→ Track Status	→ EoDB Dashboard	
and the second se	→ Download User Manuals	Third Party Verification	
	Download Application Forms Download SOP Documents	Activity Videos	
	Frequently Asked Questions	→ Download APK	
	→ Track & Trace APK		
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	Helpdesk Number: 91820579-73/ 91820594-28/38	/74/78,91820580-40/70/82,	
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- User can enter the valid credential for login. ₽
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- User need to click on Reports tab as shown below figure. ٠



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		To Date		16-Dec-2023				_		Brewery	E.	
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					e					Retailer		
					_					Audit Reports		
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								Licen	se Fee Details	1		
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• User need to click on Advance License Renewal Fee Payment sub tab as shown below figure.

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User can see the Advance License Renewal Fee page as shown below figure.

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	L2307342	Ravikant	Ravikant Fruit win shoop	individual	Renewal of License	Manufacturing License	Country Spirit	L15 (L13-C,BWH- 2,L15,L16,L-1CC)	1089206123(Manufacturing License)	North Zone	Una	Amb	2101000.00	31	2100969	Payment History
	L2307505	Ishwari	Individual	individual	Renewal of License	Wholesale License	Wine/ Cider	\$1-B	31861961623(Wholesale License)	North Zone	Chamba	Chamba	100000.00	2	99998	Payment History
	L2307640	Ishwari	Individual	individual	Renewal of License	Wholesale License	L1 (Within the state)	Ll	3198206123(Wholesale License)	North Zone	Una	Amb	2.00	2	0	Payment History
	L2307696	varsha	distillery	individual	Renewal of License	Manufacturing License	Distillery	D2 (D2)	11561961623(Manufacturing License)	North Zone	Chamba	Chamba	1800000.00	3	1799997	Payment History
	L2307735	varsha	L-1B	individual	Renewal of License	Wholesale License	L-1B (Outside HP)	L1-B	3209205323(Wholesale License)	South Zone	Solan	Arki	500000.00	1	400000	Payment History
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SI No. *	Acknowledgement Receipt Number	Applicant Name	Business Name	Business Type	Application Type	License Type	License Category	License Form	License Number	Zone	District	Circle	Total Renewal Fee	Paid Amount	Balance Amount	View
1	L2307342	Ravikant	Ravikant Fruit win shoop	individual	Renewal of License	Manufacturing License	Country Spirit	L15 (L13-C,BWH- 2,L15,L16,L-1CC)	1089206123(Manufacturing License)	North Zone	Una	Amb	2101000.00	31	2100969	Payment History
2	L2307505	Ishwari	Individual	individual	Renewal of License	Wholesale License	Wine/ Cider	S1-B	31861961623(Wholesale License)	North Zone	Chamba	Chamba	100000.00	2	99998	Payment History
3	L2307640	Ishwari	Individual	individual	Renewal of License	Wholesale License	L1 (Within the state)	LI	3198206123(Wholesale License)	North Zone	Una	Amb	2.00	2	0	Payment History
4	L2307696	varsha	distillery	individual	Renewal of License	Manufacturing License	Distillery	D2 (D2)	11561961623(Manufacturing License)	North Zone	Chamba	Chamba	1800000.00	3	1799997	Payment History
5	L2307735	varsha	L-1B	individual	Renewal of License	Wholesale License	L-1B (Outside HP)	L1-B	3209205323(Wholesale License)	South Zone	Solan	Arki	500000.00	1	499999	Payment History
												Total :	4501002	39	4500963	
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• User need to click on print button as shown above figure.



User can see the report as shown below figure.

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Fina	DEPARTMENT OF STATE TAXES AND EXCISE Government of Himachal Pradesh Advance Licenze Renewal Fee EXCEL DOWNLOAD															
Sl No.	Acknowledgement Receipt Number	Applicant Name	Business Name	Business Type	Application Type	License Type	License Category	License Form	License Number	Zone	District	Circle	Total Renewal Fee	Paid Amount	Balance Amount	
1	L2307342	Ravikant	Ravikant Fruit win shoop	individual	Renewal of License	Manufacturing License	Country Spirit	L15 (L13- C,BWH- 2,L15,L16,L-1CC)	1089206123(Manufacturing License)	North Zone	Una	Amb	2101000.00	31	2100969	
2	L2307505	Ishwari	Individual	individual	Renewal of License	Wholesale License	Wine/ Cider	S1-B	31861961623(Wholesale License)	North Zone	Chamba	Chamba	100000.00	2	99998	
3	L2307640	Ishwari	Individual	individual	Renewal of License	Wholesale License	L1 (Within the state)	LI	3198206123(Wholesale License)	North Zone	Una	Amb	2.00	2	0	
4	L2307696	varsha	distillery	individual	Renewal of License	Manufacturing License	Distillery	D2 (D2)	11561961623(Manufacturing License)	North Zone	Chamba	Chamba	1800000.00	3	1799997	
5	L2307735	varsha	L-1B	individual	Renewal of License	Wholesale License	L-1B (Outside HP)	L1-B	3209205323(Wholesale License)	South Zone	Solan	Arki	500000.00	1	499999	
												Total :	4501002	39	4500963	

Note:-

The advance license renewal fee payment report is visible to all Circle officers/DC/Collector/HQ logins.

Thank you.....



