

DEPARTMENT OF STATE TAXES AND EXCISEGOVT.OF HIMACHAL PRADESH



Spirit Import Process From Other State Supplier

Reference User Manual

C-TEL INFOSYSTEMS PVT. LTD Hyderabad, Telangana

Table Of Contents

<u>S.No</u>	Content	Page No
1	Overview	3
2	Helpful Resources	3
2.1	System Requirements	3
3	Creation Of Import Supplier Process.	4
3.1	Supplier Creation Process by Licensee User.	4
3.2	User Creation Process by Licensee User for Supplier Location.	4
4	Spirit Indent Process in Bottling unit IMFL/CL.	5
4.1	Login with Manager to create Indent for the Spirit Import permit	5
4.2	Login with the bottling officer to forward the indent.	8
5	Login with the Deputy Commissioner for the Indent Approval	10
6	Login with the Import Supplier login to made spirit shipment	15
7	Shipment Process from Import supplier	16
8	Generate Gate Pass and Out process by Import Supplier:	17
9	Login with Manager to receive the spirit from the other state supplier	19
10	Login with officer to give approval for Spirit Inward	20

1. Overview:

Implementation Of An E-Governance Systems for Excise Functions Of "Department of State Taxes and Excise Government Of Himachal Pradesh".
The Purpose of This Document Is to Provide a Detailed Description to The User Which Helps to Perform How to import import the Spirit form other state supplier.

2. Helpful Resources:

2.1 System Requirements:

Operating System

• Ubuntu Version No:20.0.4, Windows 7 & 8 + versions

Connectivity

• For Data Transmission There Should Be Connectivity Installed at wholesaler.

Browser:

- Application Is Compatible with Latest Mozilla and Chrome
- 2.2 Help and Contact Information.

3.0 Creation Of Import Supplier Process.

The Import supplier is used to transfer the spirit from the other state to the Himachal Pradesh for which the indent raised by the IMFL or CS bottling Unit.

3.1 <u>Supplier Creation Process by Licensee User.</u>

In the Licensee user login go to approved Licenses, against approved license click on the Create Supplier option.

APPR	OVED LICENSE	S								Berg		License	Management > Approved Licens
+ 1.4	rense Registration							Start Date Select Start Date	End	Date 🗰 19-Jul-2023	License T	rpes All Ses	* Search
S.No	Ack. Receipt No.	Applicant Name	Business Name	Business Type	Application Type	License Type	License Category	License Form	Status	License Number	Valid Upto	Action	Paym
1	L2307075	NEW SPIRIT SUPPLIER	BOTTLING IMFL	Individual	Fresh Issuance of License	Manufacturing License	Bottling Unit	L11 (L11,L1-A,L1-C,BWH-2,L15,L16L-1CC)	Approved	10927345623(Manufacturing License)	31-MAR-24	Creats Supplier	Map Chemical Lab
2	L2307077	NEW SPIRIT SUPPLIER	BOTTLING CL	Individual	Fresh Issuance of License	Manufacturing License	Country Spirit	L15 (L13-C,BWH-2,L15,L16,L-1CC)	Approved	10937345623(Manufacturing License)	31-MAR-24	Create Supplier	Map Chemical Lab
													Previous Next

> User need to click on the save option by filling other state Spirit import supplier details.

SUPPLIER			Supplier > Create Supplier
	License Name *	NEW SPIRIT SUPPLIER	
	License Number *	10927345623(Manufacturing Licens	
	Supplier Name *	PANJAB SPIRIT SUPPLIERS	
	Address *	PWKMDC; Central Store and Workshop, Rampur, Near Doraha, Tehsil	
	State *	Punjab *	
	District *	Ludhiana 👻	
	City *	Ludhiana City	
	Pin Code *	532120	
	,	Save	

3.2 <u>User Creation Process by Licensee User for Supplier Location.</u>

In the users tab need to click on the add user against the created supplier for the shipment process.
 Enter all the details with new user name and password for the supplier.

User Id*	PB_SPIRIT	
Password*		
	Must have at least one capital letter, number	
	and one special character out of set [@#\$%	
	&*]! and length should be 8 charaters	
Confirm Password*		
	Must have at least one capital letter, number	
	and one special character out of set [@#\$%	
	&*]! and length should be 8 charaters	
Location Type*	Supplier +	
Location*	PANJAB SPIRIT SUPPLIERS *	
Role*	Supplier 👻	
Mobile Number*	Mobile Number	

> Import Spirit supplier user details.

B	OTTLING	UNIT USERS					Users > Bottling Unit Users
	10 *						Search:
	S.No *	User Id	Name	Email Address	Mobile Number	Location Name	Role
	1	PB_SPIRIT	Punjab SUPPLIER	ven@ctel.in	4658465465	PANJAB SPIRIT SUPPLIERS(2130)	Supplier
	+ User						Previous

4.0 Spirit Indent Process in Bottling unit IMFL/CL.

4.1 Login with Manager to create Indent for the Spirit Import permit against created supplier

	W Please lo	elcome! gin to your acco	unt
	MANAGER		
Contraction of the second seco			۲
Department of State Taxes and Excise	Verification Code *	59290	Get a new code
Government of Himachal Pradesh	59290		
			Forgot password?
		Login	
	➔ Vigilance & Enforcement	→ RTI	
and the second	➔ Track Status	→ EoDB D	ashboard
and the part of the second sec	→ Download User Manuals	→ Third P	arty Verification
	Download Application Forms	→ Excise I	tashboard
and a second	➔ Download SOP Documents	→ Activity	Videos
The second s	→ Frequently Asked Questions	> Downlos	ad APK
	Don't hav	ve an account? Sign	Up
The second se	Helpdesk Number: 91820579-7 91820594-2	73/74/78,918205 28/38	80-40/70/82,
and the second			

- After login click on the procurement tab and under procurement tab click on the sub-tab indent for Permit L-32,
- In the Indent for Permit L-32 page click on the Add indent to raise the indent to the spirit supplier.

Master Data	Procurement ∨	🔗 Brand / La	bel Registratio	n Z	Lab	Stock	Bor	1ded Wareh	nouse	🗇 Dispatch	н	ologram	💷 Appeals & I	Revisions	
INDENT FOR PEI	Basic Indent												Procurem	ient > Indent	for Permit(L-32)
	Indent for Consent Indent for Permit(L-3	2)	2			Start Date 🛗	19-Jul-2023		End	l Date 🛗 19-J	u1-2023		Pending		Search
10 -	Permits (L-32)												Search:		
S.No * Type In Nu	dent Consent 32) umber Number Nur	nber Indent	Bottling Unit	Distillery Name	Spirit Type	Request Quantity(Bls)	Vehicle Number	Track Indent	Status/Act	ion Remarks	Prints	Application with Court F Stamp	Payment ee Mode	Payment Status	Payment History
No data available	,														
f Indent														Previous	Next

- Before raising the indent user need to add route to the Supplier location by Manager , forwarded to the registered district Deputy Commissioner through bottling Excise officer and get approval by district Deputy Commissioner.
- Before raising the indent user need to add Vehicle to the Supplier location by Manager, forwarded to the registered Zonal Collector through proper channel by bottling Excise officer and get final approval by Zonal Collector.

After click on the Add indent user need select the Type as Import, select spirit Type, select the Import Location which created the new Supplier for other states, select the vehicle which approved by Zonal collector, Enter the required Spirit quantity in bulk liters, then save the indent by clicking on save option.

Raise Indent				×
Type*	Import	Vehicle Number*	VE67TH6767	•
Spirit Type*	ENA	Firm/Transporter	NEW SPIRIT TP NA	ME
Import Location	PANJAB SPIRIT SUPP 🔻	Payment Mode	Online	Ŧ
Quantity (BIS)*	1500	Permit Fee(Rs.)	1500	
		ENA Duty Fee(Rs.)	13500	
		Total Amount(Rs.)	15000	
		Remarks*	ok	
			Cancel	Save

After saving the indent click on Make payment button against the raised indent, then select the payment method online or E-Wallet and click on Pay Amount button to complete the payment.

NDENT	FOR PI	ERMIT(L-32)					_		ıd Date	19-Jul-2023		F	Procuremen	t > Indent i	or Permit(L Search
10	*						Indent Number	CIND21050230719168					Search:		
S.No *	Туре	Indent Number	Consent Number	Permit(L- 32) Number	Indent Date	Bottling Unit	ENA Duty Amount Permit	13500	k Indent	Status/Action	Remarks	Prints	Application with Court Fee Stamp	Payment Mode	Payment Status
1	IMPORT	CIND21050230719168			19-Jul- 2023	PERNOD RICARD INDIA PVT LTD	Amount Choose Payment Method	Online Online E-Wallet	ıck Indent	Make Payment	View			ONLINE	N/A
+ Ind	ent		_					Pay Amount		-		_	(Previous	Next

The Indent is forward to the bottling circle officer from the Manager after payment completed.

P	DENT	FOR PER	RMIT(L-32)		Madar.													Procureme	nt > Indent for Permit(L
	10	×										Start Date 🛗	19-Jul-2023	End I	ate 🛗	19-Jul-2023		Pending Search:	Search
	S.No *	Type	Indent Number	Consent Number	Permit(L-32) Number	Indent Date	Bottling Unit	Distillery Name	Spirit Type	Request Quantity(Bls)	Vehicle Number	Track Indent	Status/Action	Remarks	Prints	Application with Court Fee Stamp	Payment Mode	Payment Status	Payment History
	1	IMPORT	CIND21050230719168			19- Jul-2023	PERNOD RICARD INDIA PVT LTD	PANJAB SPIRIT SUPPLIERS	ENA	1500	VE67TH6767	Track Indent	Indent Raised	View	₽		E-WALLET	SUCCESS	Payment Dets ils
	2	IMPORT	CIND21050230715162			15- Jul-2023	PERNOD RICARD INDIA PVT LTD	PRITAM SPIRIT SUPPLIERS	ENA	500	AP28TA6341	Track Indent	Make Payment	View			ONLINE	N/A	N/A

4.2 Login with the bottling officer to forward the indent.

	W Please lo	Welcome! se login to your account					
	IMFL_OFFICER		4				
teos			۲				
Department of State Taxes and Excise	Verification Code *	283616	Get a new code				
Government of Himachal Pradesh	283616		U				
			Forgot password?				
		Login					
	➔ Vigilance & Enforcement	→ RTI					
The second second second	→ Track Status	→ EoDB D:	ashboard				
State and a state of the state	➔ Download User Manuals	→ Third Pa	rty Verification				
	➔ Download Application Forms	→ Excise D	ashboard				
a standard the Company of the	➔ Download SOP Documents	→ Activity	Videos				
	→ Frequently Asked Questions	→ Downloa	d APK				
Winds - The state -	Don't hav	e an account? Sign U	Jp				
the second s	Helpdesk Number: 91820579-7 91820594-2	73/74/78,918205 28/38	80-40/70/82 ,				
and the second second second	1						

- > After login by the open the indent for Permit L-32 under procurement tab.
- > Click on the forward against the raised indent to the spirit supplier from the bottling manager.

IN	DENI	FOR PE	RMIT(L-32)															Procurement	> Indent for Permit(L-32)
		Start Date 🗰 19-Jul-2023 End Date 🗰 19-Jul-2023 Pend													ding	• Search			
l	10	*																Search:	
	S.No *	Туре	Indent Number	Consent Number	Permit(L- 32) Number	Indent Date	Bottling Unit	Distillery Name	Spirit Type	Request Quantity(Bls)	Vehicle Number	Track Indent	Status/Action	Remarks	Prints	Application with Court Fee Stamp	Payment Mode	Payment Status	Payment History
	1	IMPORT	CIND21050230719168			19-Jul- 2023	PERNOD RICARD INDIA PVT LTD	PANJAB SPIRIT SUPPLIERS	ENA	1500	VE67TH6767	Track Indent	Forward	View	Ð		E- WALLET	SUCCESS	Payment Details
	2	IMPORT	CIND21050230715162			15-Jul- 2023	PERNOD RICARD INDIA PVT LTD	PRITAM SPIRIT SUPPLIERS	ENA	500	AP28TA6341	Track Indent	٦	View			ONLINE	N/A	N/A

After Click on the forward button in the following pop up upload court fee stamp, enter remarks and click on forward button to forward to District Deputy Commissioner.

	Forward Indent
Distillery Name	PANJAB SPIRIT SUPPLIE
Spirit Type	ENA
Quantity (Bls)	1500
Vehicle Number	VE67TH6767
Amount(Rs.)	15000.00
Application with Court Fee Stamp*	Choose File No file chosen
Remarks*	
	Forward

> The indent forward to District Deputy Commissioner from the bottling unit IMFL/CL.

I	NDENI	FOR PH	CRMIT(L-32)	(Ca)	W. Barn											100		Procurement	> Indent for Permit(L-32)
11 50										s	itart Date	19-Jul-2023	Er	nd Date	19-Jul	-2023	Penc	ling	• Search
	10	*																Search:	
1.4.4.4	S.No *	Туре	Indent Number	Consent Number	Permit(L- 32) Number	Indent Date	Bottling Unit	Distillery Name	Spirit Type	Request Quantity(Bls)	Vehicle Number	Track Indent	Status/Action	Remarks	Prints	Application with Court Fee Stamp	Payment Mode	Payment Status	Payment History
	1	IMPORT	CIND21050230719168			19-Jul- 2023	PERNOD RICARD INDIA PVT LTD	PANJAB SPIRIT SUPPLIERS	ENA	1500	VE67TH6767	Track Indent	Forwarded to Deputy Commissioner	View	4	Click to View	E- WALLET	SUCCESS	Payment Details
7	2	IMPORT	CIND21050230715162			15-Jul- 2023	PERNOD RICARD INDIA PVT LTD	PRITAM SPIRIT SUPPLIERS	ENA	500	AP28TA6341	Track Indent		View			ONLINE	N/A	N/A

5.0 Login with the Deputy Commissioner for the Indent Approval:

	W Please lo	elcome! gin to your acco	unt
	DC_BADDI		4
territoren anderen andere			۲
partment of State Taxes and Excise	Verification Code *	599836	Get a new code
Government of Himachal Pradesh	599836		U
			Forgot password?
		Login	
	→ Vigilance & Enforcement	→ RTI	
	→ Track Status	→ EoDB D	ashboard
	➔ Download User Manuals	→ Third P:	arty Verification
	➔ Download Application Forms	→ Excise D	ashboard
	➔ Download SOP Documents	→ Activity	Videos
	→ Frequently Asked Questions	> Downlos	ad APK
	Don't hav	e an account? Sign	Up
An all and a second second	Helpdesk Number: 91820579-7 91820594-2	73/74/78,918205 8/38	80-40/70/82,
alle and son the			

After login by the deputy commissioner go to Import permits or Distillery Permits L-32 sub tab under the Bottling unit.

4		Department Government of	of State Taxes Himachal Prades	and Excis	se						S	Sessio	on Time Left : 59	9:49 🌲 🕋	Sh. Preet Pal Singh 🔱
Ø) Activi	y Dashboard ~	() Production Dash	1board ~	🕐 Dashboard 🗸	🔄 License Management 🗸	🖉 Bra	and / Label Registration $$	🖉 Distillery 🔻		Bottling Unit ~		Brewery ~	Q Wholesaler	~ 👔 Import V 🔊 ale
IM	PORT	PERMITS									Wholesale Permit L-32	2		Bo	ttling Units > Import Permits
							Start	Date 19-101-2023		End D	Vehicle Registration			Pending	* Search
	10	_									Route Registration				
L	10	*									Distillery Permits L-32			Search:	
-	S.No *	Indent Number	Permit Number	Indent Date	Bottling Unit	Distillery Name	Spirit Type	Request Quantity(Bls)	Status/Action	Vie	Export Permits		Payment Mode	Payment Status	Payment Details
	1	CINID21050230710	168	19-Jul-		DANIAR SPIRIT SUDDI JERS	ENA	1500	Approve		Permit Extension		E-WALLET	SLICCESS	Payment Details
		0110221030230713	100	2023		TAIGAD STIAT SCITLERS	LINA	1500			Route change		C-WALLET	SUCCESS	
											Import Permits				Previous Next
											Pass L-34		T		
											Pass Extension				

Click on payment details to check either done by the online or E-Wallet option for indent.

10		•						Start Date	19-Jul-2023	End Date	19-Jul	-2023	Pend	ing Search:	• Search
S.2	×0 *	Туре	Indent Number	Consent Number	Permit(L- 32) Number	Indent Date	Payment Details			×	Prints	Application with Court Fee Stamp	Payment Mode	Payment Status	Payment History
8	1	IMPORT	CIND21050230719168			19-Jul- 2023	Payment Type Spirit Procurement(ENA Import)	Excise Transaction ID TT07850C-16945	Transaction Amount(Rs.) 13500.00	Transaction Status SUCCESS	a	Click to View	E- WALLET	SUCCESS	Payment Details
	2	IMPORT	CIND21050230715162			15-Jul- 2023	INDIA SUPPLIERS	500 AP28IA	6341 Track Indent	View			ONLINE	N/A	N/A

Click on the Approve button against the indent from the bottling unit to see the details.

						Start Date	19-Jul-2023	End D	ate	19-Jul	2023		All	• Search
10	Ŧ												Search:	
S.No *	Indent Number	Permit Number	Indent Date	Bottling Unit	Distillery Name	Spirit Type	Request Quantity(Bls)	Status/Action	View	Print	Remark	Payment Mode	Payment Status	Payment Details
1	CIND21050230719168		19-Jul- 2023	PERNOD RICARD INDIA PVT LTD	PANJAB SPIRIT SUPPLIERS	ENA	1500	Approve	۲	4	View	E-WALLET	SUCCESS	Payment Details
														Previous Next

After Click on the Approve button option observe the Indent details, select the route, select the validity date, enter the remarks and click on the Approve button in the pop up.

	Indent Details
Primary Distillery	PANJAB SPIRIT SUPPLIERS
Spirit Type	ENA
Quantity (Bls)	1500
Vehicle Number	VE67TH6767
Transporter Name	NEW SPIRIT TP NAME
Amount(Rs.)	15000.00
Route*	NEW ROUTE PANJAB SPIRIT SUPI
Checkpost/Barrier	СОВ
Validity Date*	31-Jul-2023
Remarks*	ok 🔘
	Approve

After Click on the approve the import permit generated successfully and that is forwarded to the Import spirit supplier.

						Start Date	19-Jul-2023	End I	Date	19-Jul-202	13	A	pproved	• Search
10	Ŧ												Search:	
S.No	• Indent Number	Permit Number	Indent Date	Bottling Unit	Distillery Name	Spirit Type	Request Quantity(Bls)	Status/Action	View	Print	Remark	Payment Mode	Payment Status	Payment Details
1	CIND21050230719168	PER408519072300034	19-Jul- 2023	PERNOD RICARD INDIA PVT LTD	PANJAB SPIRIT SUPPLIERS	ENA	1500	Approved	۲	8 8 8	View	E-WALLET	SUCCESS	Payment Details
														Previous Next

> Indent for Permit print from the Bottling manager

PERNOD RICARD INDIA PVT LTD	1
489/243, KIRPALPUR, NALAGARH, NALAGARH	I, Nalagarh-I,
, Baddi, Himachal Pradesh - 174101	
INDENT FOR PERMIT	
Letter Number : CIND21050230719168	Dated: 19-Jul-2023
То	
The Deputy Commissioner of State Taxes and Excise,	
O/o,DCSTE,Baddi,Baddi,Himachal Pradesh,173201.	
Through:-	
// PROPER CHANNEL //	
Subject:- Issue of Import / Permit(L-32) 1500 Bls ENA	
Dear Sir,	
We request you good self to kindly issue the Import / Permit(L-32) of 1500 Bls (In	Words one thousand five hundred Bls) ENA from PANJAB
SPIRIT SUPPLIERS, Tubewell and Store Division, PWRMDC; Central Store and Workshop,	Rampur, Near Doraha, Tehsil Payal, District Ludhiana, ,
Ludhiana City, Ludhiana, Punjab - 532120.	
The Deputy Commissioner, State Taxes and Excise, Grade-I, Baddi, Himachal Prad	esh has already given the permission to Import / Iransport
1000 (In Words one thousand five hundred) Bulk Liters quantity of ENA from PANJAB SPIRI	City Ludving Durich 522120 will their letter number
CINID21050230710168 datad 10 Jul 2023 through approximation Taylor Number VIE67TH6767 a	city, Eduniana, Punjao - 552120 vide their feiter number
Excise tide latter number 0001 dated 19-Jul-2023 The details of Permit is as under-	pproved by the Deputy Commissioner, State Taxes and
Excise, vide rener humber 0001, dated 17-50-2025. The details of 1 emilt is as under	
S.No Indent Number	Indent Quantity
1 CIND21050230719168	1500
T	
Lanker Number: VE0/110/0/	
Note. O Dis LINA has already been received out of Dis	
Thanking you,	
	Yours Faithfully,
	PERNOD RICARD INDIA PVT LTD
	MANAGER
C:C:TO Assistant State Taxes and Excise Officer I/C PERNOD RICARD INDIA PVT LTD 48	9/243 KIRPALPUR NALAGARH NALAGARH
Nalagarh-I., Baddi, Punjab - 174101 for information & further necessary action.	

> Indent for Permit forward print from the Bottling officer.

		DEPARTMENT OF S Government	STATE TAXES AND EXCISE of Himachal Pradesh	
		INDENT FOR PE	RMIT FORWARD FORM	
Letter Nur	nber : CIND21050230719168			Dated: 19-Jul-2023
From	Office of the Assistant State PERNOD RICARD INDIA Pradesh - 174101	Taxes and Excise Officer, PVT LTD, 489/243, KIRPALPUI	R, NALAGARH, NALAGARH, Nalaga	rh-I, , Baddi, Himachal
То	The Deputy Commissioner O/o,DCSTE,Baddi,Baddi,H	of State Taxes and Excise, imachal Pradesh,173201.		
Subject:-	Issue of Import / Permit(L-	32) 1500 Bls ENA		
Sir,				
INDIA PV	Kindly find enclosed herew T I TD, on the subject cited abo	ith application number CIND21	050230719168 dated 19-Jul-2023 recei	ved from the Manager, PERNOD RICARD
In Division V	The Management in the en	closed application have requeste	d for Issue of Import / Transport of I	500 Bls ENA spirit from PANJAB SPIRIT
SUPPLIER	- RS, Tubewell and Store Divisio	n, PWRMDC; Central Store and	Workshop, Rampur, Near Doraha, Tehs	il Payal, District Ludhiana, , Ludhiana City,
Ludhiana,	Punjab - 532120 to PERNOD	RI <mark>CARD INDIA PVT LTD,</mark> 48	9/243, KIRPALPUR, NALAGARH, N	ALAGARH, Nalagarh-I, , Baddi, Himachal
Pradesh -	174101 The Deputy Commissio	ner, State Taxes and Excise, Grad	e-1, Baddi,Himachal Pradesh has alread	y given the permission to Import / Transport
1500 (In V	Words one thousand five hundr	ed) Bulk Liters quantity of EN	A from PANJAB SPIRIT SUPPLIERS	, Tubewell and Store Division, PWRMDC;
Central St	ore and Workshop, Rampur, N	ear Doraha, Tehsil Payal, Distric	et Ludhiana, , Ludhiana City, Ludhiana	a, Punjab - 532120 vide their letter number
CIND2105	50230719168, dated 19-Jul-202	3 through approved Tanker Num	ber VE67TH6767 approved by the Dep	outy Commissioner, State Taxes and Excise,
vide letter	number 0001, dated 19-Jul-202	The details of Permit is as unde	RUTH	
S.No	Consent Number	Consent Quantity	Indent Number	Indent Quantity
1			CIND21050230719168	1500
Tanker Nu Note: 0 Bl	mber VE67TH6767 s ENA has already been receive	d out of Bls		Yours Faithfully,
				Name: TILAKRAJ

Assistant State Taxes & Excise Officer, PERNOD RICARD INDIA PVT LTD Approved Permit print by the Deputy Commissioner and forward to import Supplier, bottling manager and officer.



Specification of route from origin to destination ending with the Checkpost/Barrier of entry into H.P. as declared by the applicant:

Checkpost/Barrier	Route	
COB	NEW ROUTE PANJAB SPIRIT SUPPI	LIER to PErnod (GOA)
Endorsement Number EXN/RI	DN/ <u>0034</u>	
Copy to:-		
1. The ASTEO, I/c M/s.	PERNOD RICARD INDIA PVT LTD, 489/243 H	KIRPALPUR, NALAGARH, NALAGARH, Nalagarh-I, Baddi, Himachal
Pradesh.		Signature:
Pradesh. Place: BADDI	Approved	Signature: Name: Mr. Sh. Preet Pal Singh

6.0 Login with the Import Supplier login to made spirit shipment:

	W Please log	elcome! gin to your acco	ne! r account		
	PB_SPIRIT		4		
E COL		۲			
Department of State Taxes and Excise	Verification Code *	90472	Get a new code		
Government of Himachal Pradesh	90472				
			Forgot password?		
		Login			
	→ Vigilance & Enforcement	→ RTI			
and the second	→ Track Status	→ EoDB Da	ashboard		
and the second s	→ Download User Manuals	→ Third Pa	rty Verification		
	➔ Download Application Forms	→ Excise D	ashboard		
	→ Download SOP Documents	→ Activity	Videos		
	→ Frequently Asked Questions	Downloa	d APK		
	Don't hav	e an account? Sign U	Jp		
	Helpdesk Number: 91820579-7 91820594-2	3/74/78,918205 8/38	80-40/70/82,		
the state and south					
and the second of the second					

- > After login by the Import supplier go to sub tab Import permits under the dispatches.
- > In the Import permits tab observe the import permit form bottling unit.

E Dis	patches ~ Q Others	~ 🛛 🗟 Support ~									1	1	se la compañía de la comp	
SDS Pe	ermits(L-32)	and the second				_			_				Bot	ttling Units > Import Perm
Shipmo	ent 1 Pass Extension				Start Date	19	9-Jul-2023	End Date		19-Jul-2023	i.	P	ending Search:	Search
S.No *	Indent Number	Permit Number	Indent Date	Bottling Unit	Distillery Name	Spirit Type	Request Quantity(Bls)	Status/Action	View	Print	Remark	Payment Mode	Payment Status	Payment Details
Þ	CIND21050230719168	PER408519072300034	19-Jul- 2023		PANJAB SPIRIT SUPPLIERS	ENA	1500	Approved	۲	444	View	E- WALLET	SUCCESS	Payment Details
														Previous Next

7.0 Shipment Process from Import supplier to bottling unit:

- > After login by the import supplier, go to sub tab shipment under dispatches tab.
- > Then click on the Add Shipment request button to raise the shipment against the Import permit.

Dispatches ~	Q Others ~	🗟 Support 🗸								
Import Permits										Dispatches > Pass
SDS Permits(L-32)								_		
Shipment					Start Date	19-Jul-2023		EndI	Date 19-Jul-2023	Search
Import Pass Extens	on								Search:	
S.No * Pass Nu	nber Permit Nu	mber Bottling Unit	Spirit Type	Approved Quantity(Bls)	Shipment Quantity(Bls)	Status	Actions	Remarks	Import Shipment Form	Vehicle Image
No data availab	le									
+ Shipment Requ	est 2									Previous Next

In the shipment pop select the Spirit Type, select the Permit number, enter the Strength, Pass validity date, Indicator, temperature, remarks and click on the Initiate shipment button by uploading the pass to dispatch the Spirit against the Import permit.

Shipment				\times
Spirit Type	ENA *	Permit Validity Date*	31-JUL-2	3 23:59:59
Permit Number *	PER408519072300034	Vehicle Number*	VE67TH6767	
Bottling Unit*	PERNOD RICARD INDIA PVT LTD	Transporter Name	NEW SPIRIT T	PNAME
Approved Quantity(BL)*	1500	Weight Machine	🔿 Yes 🖲 No	
Strength(OP)*	68.2	Indicator*	10.8	
Device Id	Please Enter Device Id	Temperature(°C)*	75.8	
Pass Validity*	31-Jui-2023	Pass*	Choose File	No file chosen
Remarks*	ok			
		-		
			Cancel	Initiate Shipment

8.0 Generate Gate Pass and Out process by Import Supplier:

Click on the Generate gate pass against the shipment, after click on Generate Gate pass button enter remarks and then click on save button.

F	ASS	Class State	A ACM									Dispatches > Pass
							Start Date	19-Jul-2023	1	End Date 🛗	19-Jul-2023	Search
	10	*									Search:	
	S.No *	Pass Number	Permit Number	Bottling Unit	Spirit Type	Approved Quantity(Bls)	Shipment Quantity(Bls)	Status	Actions	Remarks	Import Shipment Form	Vehicle Image
	1	IM21302023071900019	PER408519072300034	PERNOD RICARD INDIA PVT LTD	ENA	1500.00	1500.00	Generate Gate Pass	Shipment	View	View	
	+ Ship	ment Request						P			Previo	Next

> After Gate pass generation click on the Out Ward to complete the shipment.

PASS		and the							2000		Dispatches > Pass
						Start Date	19-Jul-2023		End Date	19-Jul-2023	Search
10	*									Search:	
S.No *	Pass Number	Permit Number	Bottling Unit	Spirit Type	Approved Quantity(Bls)	Shipment Quantity(Bls)	Status	Actions	Remarks	Import Shipment Form	Vehicle Image
1	IM21302023071900019	PER408519072300034	PERNOD RICARD INDIA PVT LTD	ENA	1500.00	1500.00	Out Ward	Shipment	View	View	

- > After click on the Out Ward button the Outward Register pop up is displayed.
- > In the Outward register observe the pass details, upload the vehicle image and enter the Remarks.
- > Click on the save button for the final dispatch from the spirit supplier to the bottling unit.

Outward Registe	er ×
Pass Barcode	IM21302023071900019
Bottling Unit	PERNOD RICARD INDIA PVT LTD
Spirit Type	ENA
Approved Quantity(Bls)	1500.00
Upload Vehicle Number Plate Image File*	Choose File No file chosen
Remarks*	Please Enter Remarks
	Save

After completion of outward form the spirit supplier observe the shipment details in the spirit supplier login.

10-10	PASS		14000							12-	~	Dispatches > Pass
							Start Date	19-Jul-2023		End Date	19-Jul-2023	Search
	10	*									Search:	
	S.No *	Pass Number	Permit Number	Bottling Unit	Spirit Type	Approved Quantity(Bls)	Shipment Quantity(Bls)	Status	Actions	Remarks	Import Shipment Form	Vehicle Image
	1	IM21302023071900019	PER408519072300034	PERNOD RICARD INDIA PVT LTD	ENA	1500.00	1500.00	In Transit	Shipment	View	View	
	+ Shij	pment Request									Prev	ious

Shipment Information													
S.No	Indent Number	Pass Number	Permit Number	Bottling Unit Name	Spirit Type	Indent Quantity (Bls)	Request Quantity (Bls)						
1	MIND21302023071900019	IM21302023071900019	PER408519072300034	PERNOD RICARD INDIA PVT LTD	ENA	1500.00	1500.00						

9.0 Login with Manager to receive the spirit from the other state supplier:

- > After login by the manager click on the spirit Inward sub tab under the Procurement Tab.
- In the Spirit inward page Click on the Spirit Receipt Acknowledgement to receive the spirit from the Import Spirit supplier.

ſ	💵 Mas	ter Data 🗸	🔗 Procurement ~	🔗 Brand / Label Registrat	ion ~ 🛛 🗘 Lab ~	alii Stock ∽	Ê) Bonded W	'arehouse ~	0	Dispatch ~	📴 Hologram 🗸	💷 Appeals	s & Revisions ~	
5	PIRIT	INWARD	Basic Indent											Procurement	> Spirit Inward
10			Indent for Consent Indent for Permit(L-32)				Start I	Date 🛗	19-Jul-2023	3	End Date	20-Ju1-2023		Search
No.	10	•	Permits (L-32)										Sea	rch:	
19 C	S.No *	Type	Spirit Inward Indent Number	aipment/Pass Number	Permit(L-32) Number	Distillery Name	Spirit Type	Indent Quantity (Bls)	Request Quantity (Bls)	Status	Actions		Remarks	Import Shipment Form	Vehicle Image
	1	IMPORT	MIND21302023071900019	IM21302023071900019	PER408519072300034	PANJAB SPIRIT SUPPLIERS	ENA	1500.00	1500.00	Receive	Spirit Rec Shipment	eipt Acknowlegement	View	Click to View	

In the spirit Inward tab enter the Net received quantity, select the Tank type, select the tank, enter the Strength, indicator, Temperature and remarks against the shipment form the other state supplier or Import supplier by clicking the save button.

Spirit Inward		\times
Indent Quantity (Bls)	1500.00	
Shipped Quantity (Bls)	1500.00	
Validity Date	31-Jul-2023 11:59:59 PM	
Weight Machine	○Yes ®No	
Net Quantity(Bls)*	1450	
Wastage Quantity(Bls)*	50	
Tank Type*	ENA TANK *	
Tank Sub Type*	Pernod Tank 2 Bv2	
Tank Capacity*	5000	
$Strength(OP)^{\star}$	68	
Indicator*	10.8	
Temperature*	12	
Remarks*	ok	
	Save	

10.0 Login with officer to give approval for Spirit Inward:

- > After login by the officer click on the spirit Inward sub tab under the Procurement Tab.
- In the Spirit inward page Click on the Spirit Receipt Acknowledgement to receive the spirit from the Import Spirit supplier which received previously by manager.

SPIR	ITI	NWARD		A Real								Pro		Procurement >	Spirit Inward
										Start Date 19-Jul-2	1023	End Date	20-Jul-2023		Search
10		•											Sea	rch:	
S.N	io *	Туре	Indent Number	Shipment/Pass Number	Permit(L-32) Number	Distillery Name	Spirit Type	Indent Quantity (Bls)	Request Quantity (Bls)	Status	Actions		Remarks	Import Shipment Form	Vehicle Image
	1	IMPORT	MIND21302023071900019	IM21302023071900019	PER408519072300034	PANJAB SPIRIT SUPPLIERS	ENA	1500.00	1500.00	Forwarded to Excise Officer	Spirit Receipt Ack	nowlegement	View	Click to View	
														Previous	Next

- > Here bottling officer can Update the Received Quantity which is editable, enter the Remarks.
- After that click on Update Spirit Receipt Acknowledgement bottling for the approval to the spirit Inward.

SPIR	IT RECEI	PT ACKNOV	WLEDGEMI	ENT						\times
										₽
Spirit Type	Dispatched Quantity(Bls)	Received Quantity(Bls)	Distillery Name	From Tank Strength(OP)	From Tank Proof Liters	From Tank Temperature(°C)	Strength(OP)	Proof Liters	Temperature(°C)	Total Loss
ENA	1500.00	1450.00	PANJAB SPIRIT SUPPLIERS	68°	2523	75.80	68° Proof	2436	12.00	50.00
Received	Quantity(Bls)* :		1460.00		Total L	055* :	40			
Remarks	•		ok	٥						
							Upd	ate Spirit	Receipt Acknowle	gement

Observe the details against the received shipment in the bottling unit from the other state supplier or import supplier.

SF	IRIT I	NWARD		Ser.								1000		Procurement :	> Spirit Inward
									Start Da	te 🛗 :	19-Jul-2023	End Date	20-Jul-202	13	Search
[10	*											Se	arch:	
	5.No *	Туре	Indent Number	Shipment/Pass Number	Permit(L-32) Number	Distillery Name	Spirit Type	Indent Quantity (Bls)	Request Quantity (Bls)	Status	Actions		Remarks	Import Shipment Form	Vehicle Image
	1	IMPORT	MIND21302023071900019	IM21302023071900019	PER408519072300034	PANJAB SPIRIT SUPPLIERS	ENA	1500.00	1500.00	Received	Spirit Receipt Acknowlege Shipment	ement	View	Click to View	
														Previous	Next

Spirit Receipt Acknowledgement Print.



Dated : 20-Jul-2023

Signature of the officer receiving the consignment of spirit L-38 Counter Signed by the Competent authority may be returned back within 2 days

NOTE:- In the case of Sprit and or Beer removed from the Distillery Brewery the first six columns shall be filled in by the Distillery/Brewery Inspector and the form handed over to the Manager of the Distillery/Brewery for despatch to the excise authorities of the district of destination.

> In the officer or manager login go to Form D-13A under procuremnt in the reports tab.

Here select the From date and To date and then click on print to view the D-13 A register. \succ

🔳 Master Data 🗸	🔗 Procurement ~	🖾 License Management ~	🖉 Brand / Label Registration 👻	📕 🕹 Lab ~	🕍 Stock 🗸	🛱 Boaded Warehouse ~	Dispatch ~	Hologram ~	🖾 Appeals & Revisions ~	🖉 Reports ~	Over Time Process
FORM D-13A								-	Form D-13A	Procurement	ottling Unit
			From Date		19-Jul-20	23				Collection of Fe Bonded Wareho	e and Duties > ouse >
			To Date	20-3al-2023						Dispatch	64 -
			Here sel	ect date a	and	2 - 0				Monthly Stock	Returns
			click on	print opti	on						

 \triangleright D-13 A register Print against spirit indent, permit and Pass in the bottling unit.



DEPARTMENT OF STATE TAXES AND EXCISE Government of Himachal Pradesh PERNOD RICARD INDIA PVT LTD 489/243, KIRPALPUR, NALAGARH, NALAGARH, Nalagarh-I, Baddi, , Himachal Pradesh PIN: 174101 D-13A REGISTER

Reporting From : 19-Jul-2023 To : 20-Jul-2023 Co : 20-Jul-2023																			
s.	No	Received on Date	Name of the Distillery from which received	Pass under which received				Quantity of Spirit a Kind of			pirit as e Pass N		Quantity of Spirit as asertained by Measurement		Wastage in Transit	Quantity of Spirit Passed in store			
				Pass Number	Pass Date	Permit Number	Tanker Number	Spirit	Bls	Strength	Pls	Bls	Strength	Pls	(Pls)	Vat Number	Bls	Strength	Pls
	1	20-Jul- 2023	PANJAB SPIRIT SUPPLIERS	IM21302023071900019	19- 07- 2023	PER408519072300034	VE67TH6767	ENA	1500.00	68.20	2523	1460.00	68.20	2455.72	67.28	Pernod Tank 2 Bv2	1460.00	68.20	2455.72