



DEPARTMENT OF STATE TAXES AND EXCISE GOVT.OF HIMACHAL PRADESH



L9A Control and Regulation Process

User Reference Manual

C-TEL INFOSYSTEMS PVT. LTD

Hyderabad, Telangana

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1. Overview:

- Implementation Of An E-Governance Systems for Excise Functions Of “Department of State Taxes and Excise Government Of Himachal Pradesh”.

- The Purpose of This Document Is to Provide a Detailed Description to L9-L9Sup & L9A-L9

2. Helpful Resources:

2.1 System Requirements:

Operating System

- Ubuntu Version No:20.0.4

Connectivity

- For Data Transmission There Should Be Connectivity Installed at wholesaler.

Browser:

- Application Is Compatible with Latest Mozilla and Chrome

2.2 Help and Contact Information.

L-9A Login:-

10.10.10.193/HPE/central/index.php/site/login

Central Application QC

Welcome!
Please login to your account

L9A

.....

Verification Code * 42511 [Get a new code](#)

42511 [Forgot password?](#)

Login

- Vigilance & Enforcement
- Track Status
- Download User Manuals
- Download Application Forms
- Download SOP Documents
- Frequently Asked Questions
- Track & Trace APK
- RTI
- EoDB Dashboard
- Third Party Verification
- Excise Dashboard
- Activity Videos
- Download APK

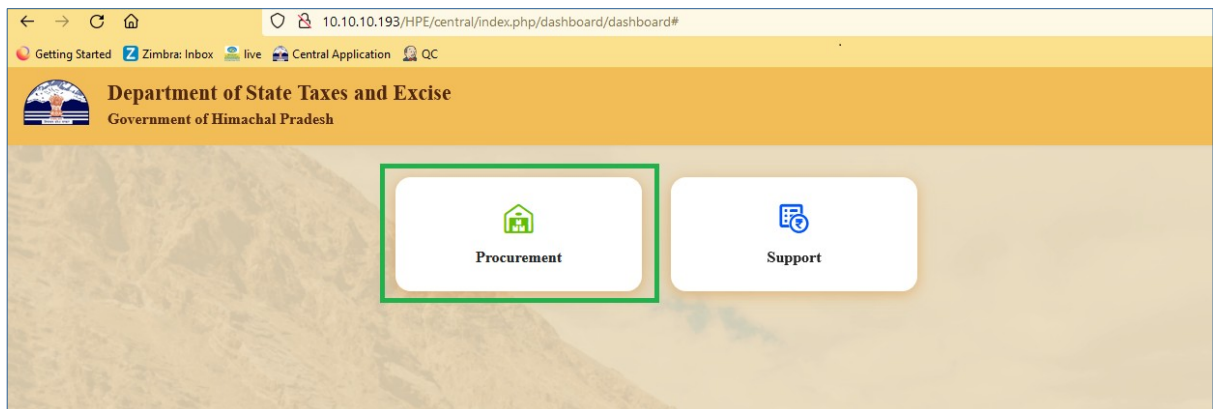
Don't have an account? [Sign Up](#)

Helpdesk Number: 91820579-73/74/78 , 91820580-40/70/82 , 91820594-28/38

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Activate Windows
Go to PC settings to activate Windows

- L-9A Manager required to provide valid credentials as shown in above figure.



- L-9A Manager need to click on the **Procurement** Tab as shown in above figure.

Department of State Taxes and Excise
Government of Himachal Pradesh

Session Time Left : 59:37

Procurement > Indent For Supply

Route Registration

Start Date: 16-Dec-2023 End Date: 16-Dec-2023 Pending Search

10

S.No Indent Number Pass Number Pass Validity Pass Approved On Indent Date/Time Consignee Name Consignor Name Status Remarks

No data available

+ Indent For Supply Previous Next

- Through the navigation bar L-9A Manager need to click on the **Indent for Supply** Tab as shown in above figure.

Department of State Taxes and Excise
Government of Himachal Pradesh

Session Time Left : 59:56

Procurement > Indent For Supply

INDENT FOR SUPPLY

Start Date: 16-Dec-2023 End Date: 16-Dec-2023 Pending Search

10

S.No Indent Number Pass Number Pass Validity Pass Approved On Indent Date/Time Consignee Name Consignor Name Status Remarks

No data available

+ Indent For Supply Previous Next

- L-9A Manager need to click on the (+) **Indent for Supply** button as shown in above figure.

Department of State Taxes and Excise
Government of Himachal Pradesh

Session Time Left : 59:57

Procurement > Indent For Supply > Indent For Supply

INDENT FOR SUPPLY

Location Type* Select Type

Source Location* Start Typing Source Locat

Select Route* Select Route

Remarks *: Please Enter Remarks

	Product Code	Product Name	Size in ml	Quantity in Cases
<input type="checkbox"/>	Start typing product code			

New Row Remove Row Save Cancel

- L-9A Manager need to choose the Location Type ,Location Name, Route in above figure.
- Need to enter the Remarks under Indent for Supply page
- Choose the Product code under Product code drop down & enter the Case Quantity in Quantity in Cases Text Field

Department of State Taxes and Excise
Government of Himachal Pradesh

Session Time Left : 59:07

Procurement > Indent For Supply > Indent For Supply

INDENT FOR SUPPLY

Location Type* L-9

Source Location* Individual

Select Route* HYD---GNT

Remarks * : sk

	Product Code	Product Name	Size in ml	Quantity in Cases
<input type="checkbox"/>	2111E9127GAQ	DEC1598765	50	10

New Row Remove Row Save Cancel

- After entering the all details in Indent for Supply page need to click on the “**save**” button

Department of State Taxes and Excise
Government of Himachal Pradesh

Session Time Left : 58:28

Procurement > Indent For Supply > Indent For Supply

INDENT FOR SUPPLY

Location Type* L-9

Source Location* Individual

Select Route* HYD---GNT

Remarks * : sk

	Product Code	Product Name	Size in ml	Quantity in Cases
<input type="checkbox"/>	2111E9127GAQ	DEC1598765	50	10
<input type="checkbox"/>	2111G9128GAQ	DEC15987659	50	20
<input type="checkbox"/>	2111D9130GAF	DEC15987657	50	25

New Row Remove Row Save Cancel

- When L-9A Manager click on the Save Button it display the pop up window
“Indent Created Successfully With Indent Number....” as shown in above figure.

The screenshot shows the L-9A Manager interface. At the top, there are dropdown menus for 'L-9', 'Individual', and 'HYD---GNT'. Below these is a table with columns: Product Code, Product Name, Size in ml, and Quantity in Cases. The table contains three rows of data. A confirmation pop-up window is displayed in the center, stating 'Indent Created Successfully With Indent Number: IND2112161223C00077'. The pop-up has an 'OK' button highlighted with a green box.

Product Code	Product Name	Size in ml	Quantity in Cases
2111E9127GAQ	DEC1598765	50	10
2111G9128GAQ	DEC15987659	50	20
2111D9130GAF	DEC15987657	50	25

- After Raising the Indent in L9A login Indent Number will be generated along with the Print and also status will be “Request of Pass”

The screenshot shows the L9A login interface. The header includes the Department of State Taxes and Excise, Government of Himachal Pradesh. Below the header, there are buttons for 'Procurement' and 'Support'. The main section is titled 'INDENT FOR SUPPLY'. It includes a table with columns: S.No, Indent Number, Pass Number, Pass Validity, Pass Approved On, Indent Date/Time, Consignee Name, Consigner Name, Status, and Remarks. The table contains one row of data. The 'Status' column for the first row is highlighted with a green box and contains the text 'Request of Pass'.

S.No	Indent Number	Pass Number	Pass Validity	Pass Approved On	Indent Date/Time	Consignee Name	Consigner Name	Status	Remarks
1	IND2112161223C00077	NA	NA	NA	16-Dec-2023 12:52:59 PM	L9A	Individual	Request of Pass	Remarks

- L9A Manager able to see the Indent Details by clicking on the Indent Number hyper link and also need to click on the Print icon on the pop up page


The screenshot shows the L9A Manager interface. The header includes the Department of State Taxes and Excise, Government of Himachal Pradesh. Below the header, there are buttons for 'Procurement' and 'Support'. The main section is titled 'INDENT FOR SUPPLY'. It includes a table with columns: S.No, Indent Number, Pass Number, Pass Validity, Pass Approved On, Indent Date/Time, Consignee Name, Consigner Name, Status, and Remarks. The table contains one row of data. The 'Status' column for the first row is highlighted with a green box and contains the text 'Request of Pass'. A detailed indent pop-up window is displayed in the center, showing the indent number and a table of product details.

S.No	Product Code	Brand Name	Size in ml	Quantity in Cases	Quantity in Bottles
1	2111E9127GAQ	DEC1598765	50	10	120
2	2111G9128GAQ	DEC15987659	50	20	240
3	2111D9130GAF	DEC15987657	50	25	4800
Total				55	5160

- After click on the Print icon on the Indent Number view pop up page Indent print page will be display as shown in below Figure.
- In Indent print page we can able to see the Product code, Brand name , Size in ml, Unit per case, Quantity in BLs, Quantity in PLs, Quantity in Cases

M/S L9A,
(, gjf, fgj, jyi, Chamba,,Chamba,Himachal Pradesh-522414)
INDENT FOR SUPPLY

Indent Number: IND2112161223C00077
 Date : 16-Dec-2023 12:52:59 PM



Name and Address of the Importer(Consignee)	Name and Address of the Exporter(Consignor)
License Number : 21121961623(Others)	License Number : 2111205323(Others)
License Type : L-9A	License Type : L-9
Firm Name : M/s L9A	Firm Name : M/s. Individual
Address: gjf, fgj, jyi, Chamba, Chamba, Himachal Pradesh, PIN :522414.	Address: hg, j, gh, Arki, Solan, Himachal Pradesh, PIN :211231.

Sir/Madam,

We request to issue for the following brands

S.No	Product Code	Brand Name	Size in ml	Units Per Case	Quantity in BLs	Quantity in PLs	Quantity in Cases
1	2111E9127GAQ	DEC1598765	50	12	6	0	10
2	2111G9128GAQ	DEC15987659	50	12	12	2.4	20
3	2111D9130GAF	DEC15987657	50	192	240	0	25
Total							55

- L9A Manager can able to see the Remarks by click on the Remarks Button in the below figure

Brand Registration
Procurement
Stock Receipts
L-9 Stock Dispatch
Stock
Support

Start Date
16-Dec-2023
End Date
16-Dec-2023

Number	Pass Number	Pass Validity	Pass Approved On	Indent Date&Time	Supplier Name	Status
161223C00077	TP211216122300057	31-Dec-2023		12:52:59 PM	L9A	Success

Remarks

S.No	User	Designation	Remarks	Date
1	ds	Supplier	ok	16-Dec-2023 12:52:59 PM

L-9A Excise Officer Login:-

10.10.10.193/HPE/central/index.php/site/login

Department of State Taxes and Excise
Government of Himachal Pradesh

Welcome!
Please login to your account

OFFICER_CHAMBA

.....

Verification Code * 59582 [Get a new code](#)

59582 [Forgot password?](#)

Login

- Vigilance & Enforcement
- Track Status
- Download User Manuals
- Download Application Forms
- Download SOP Documents
- Frequently Asked Questions
- Track & Trace APK
- RTI
- EoDB Dashboard
- Third Party Verification
- Excise Dashboard
- Activity Videos
- Download APK

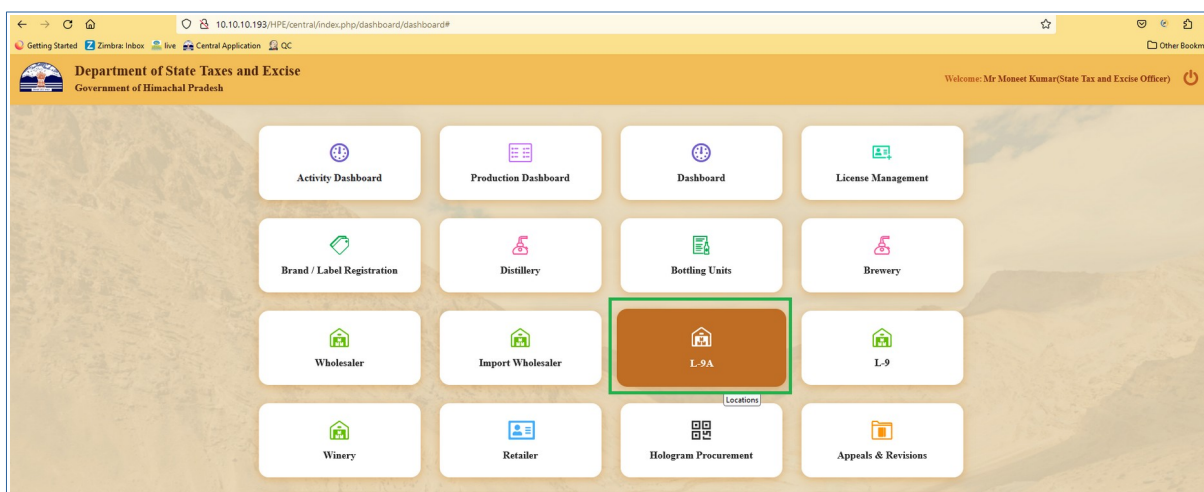
Don't have an account? [Sign Up](#)

Helpdesk Number: 91820579-73/74/78 , 91820580-40/70/82 , 91820594-28/38

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Activate Windows
Go to PC settings to activate Windows

- L-9A Circle Officer required to provide valid credentials as shown in above figure.



- L-9A Circle Officer need to click on the **L9A** Tab as shown in above figure.

- Through the navigation bar L-9A Manager need to click on the **Pass** Tab as shown in below figure.
- Need to click on the “Request of Pass” button in the below mentioned page

Department of State Taxes and Excise
Government of Himachal Pradesh

Session Time Left : 59:51 Mr. Monnet Kumar

Navigation Bar: Distillery, Bottling Unit, Brewery, Wholesaler, Import Wholesaler, L-9A, L-9, Winery, Retailer, Other Licensees, TP Revalidation, Hologram Procurement

INDENT FOR SUPPLY

Pass

Route Registration

Date: 16-Dec-2023 End Date: 16-Dec-2023 Pending Search

S.No	Indent Number	Pass Number	Pass Validity	Pass Approved On	Indent Date/Time	Consignee Name	Consignor Name	Status	Remarks
1	IND2112161223C00077	NA	NA	NA	16-Dec-2023 12:52:59 PM	L9A	Individual	Request of Pass	Remarks

- After click on the Request of Pass button need to enter the Vehicle Number, Transporter Name, Pass validity date & Remarks on the Indent Number view pop up page

Department of State Taxes and Excise
Government of Himachal Pradesh

Session Time Left : 58:23

Navigation Bar: Production Dashboard, Dashboard, License Management, Brand / Label Registration, Distillery, Bottling Unit, Brewery, Wholesaler, Import Wholesaler

INDENT NUMBER: IND2112161223C00077

S.No	Product Code	Brand Name	Size in ml	Quantity in Cases	Quantity in Bottles
1	2111E9127GAQ	DEC1598765	50	10	120
2	2111G9128GAQ	DEC15987659	50	20	240
3	2111D9130GAF	DEC15987657	50	25	4800
Total				55	5160

Route *: HYD(GNT)

Vehicle Number *: Vehicle Number

Check Posts:

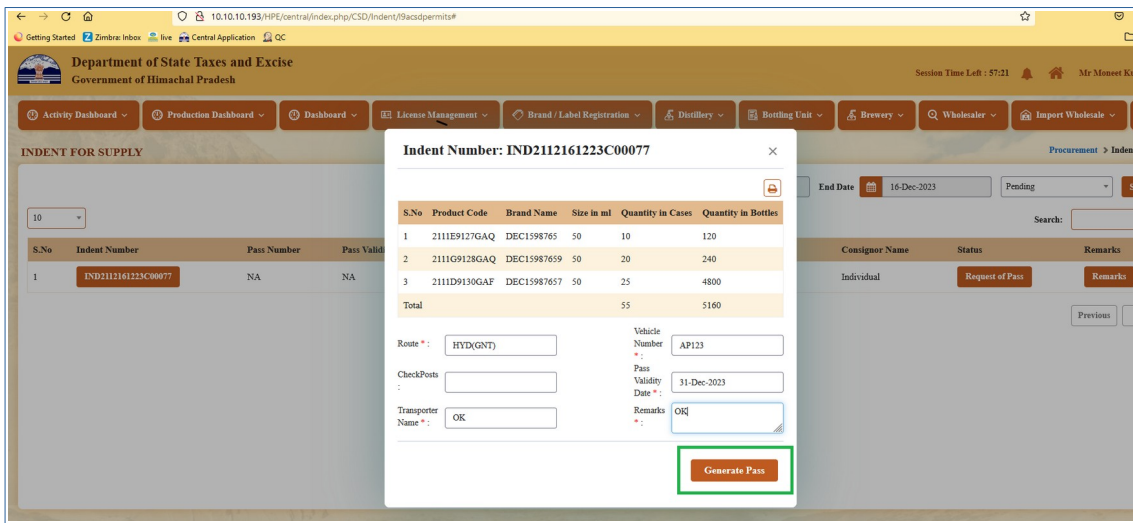
Pass Validity Date *:

Transporter Name *: Transporter Name

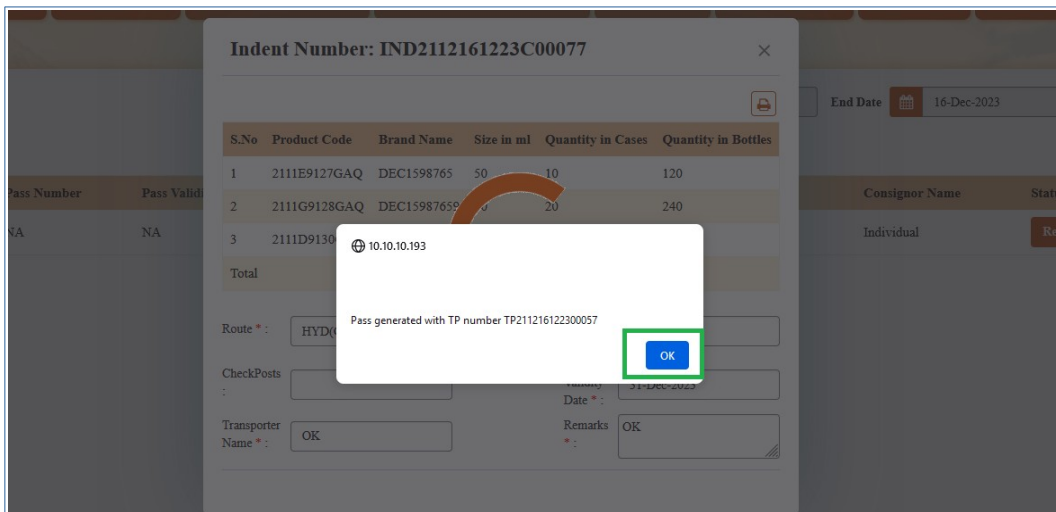
Remarks *: Remarks

Generate Pass

- Need to click on the “Generate Pass” button on the Indent number view pop up page



- When L-9A Circle Officer click on the Save Button it display the pop up window “Pass generated with TP number...” as shown in above figure.



- After Generation of Pass status will be changes from “Request of Pass” to **Pass Issued** in the below figure.

Department of State Taxes and Excise
Government of Himachal Pradesh

Session Time Left : 59:55 Mr. Monest Kumar

Activity Dashboard Production Dashboard Dashboard License Management Brand / Label Registration Distillery Bottling Unit Brewery Wholesaler Import Wholesale

INDENT FOR SUPPLY

Start Date 16-Dec-2023 End Date 16-Dec-2023 All Search

S.No	Indent Number	Pass Number	Pass Validity	Pass Approved On	Indent Date/Time	Consignee Name	Consignor Name	Status	Remarks
1	IND2112161223C00077	TP211216122300057	31-Dec-2023 11:59:59 PM	16-Dec-2023 12:59:55 PM	16-Dec-2023 12:52:59 PM	L9A	Individual	Pass Issued	Remarks

Previous Next

- After click on the Pass Number view pop up page they can able to see the details like Product code, Brand Name, Size in ml, Quantity in Cases, Quantity in Bottles as shown in below Figure.

Pass Number: TP211216122300057

S.No	Product Code	Brand Name	Size in ml	Quantity in Cases	Quantity in Bottles
1	2111E9127GAQ	DEC1598765	50	10	120
2	2111G9128GAQ	DEC15987659	50	20	240
3	2111D9130GAF	DEC15987657	50	25	4800
Total				55	5160

- L9A Circle Officer can able to see the Remarks by click on the Remarks Button in the below figure


Remarks


S.No	User	Designation	Remarks	Date
1	ds	Supplier	ok	16-Dec-2023 12:52:59 PM

- After click on the Print icon on the Pass Number view pop up page they can able to see the Pass print page as shown in below Figure.

10.10.10.193/HPE/central/index.php/CSD/Indent/csdPassPrint

Getting Started Zimbra: Inbox live Central Application QC


DEPARTMENT OF STATE TAXES AND EXCISE
Government of Himachal Pradesh
Form L-34
(for the removal of Bottled Spirit)



Pass Number : TP211216122300057
 Indent Number : IND2112161223C00077
 Date and Time of Issue : 16-Dec-2023 12:59:55 PM
 Date and Time of Validity : 31-Dec-2023 11:59:59 PM

Name and Address of the Importer(Consignee) License Number : 21121961623(Others) Firm Name : L9A Licensee Name : Ishwari Address : , g/f, fgj, jyi, Chamba,,Chamba,Himachal Pradesh-522414	Name and Address of the Exporter(Consignor): License Number : 2111205323(Others) Firm Name : Individual Licensee Name : Ishwari Address : , hg, j, gh, Arki,,Solan,Himachal Pradesh-211231
---	---

Description of Liquor/Intoxicant to be transported:

Sr No	Kind of Liquor/Intoxicant	Category	Brand Number	Brand Name	Size in (ML)	Quantity in BLs	Quantity in PLs	Strength	Indent Quantity	Approved Quantity
1	WINE	WINE	9127	DEC1598765	50	6	0	10.00	10	10
2	GIN	SPIRITS	9128	DEC15987659	50	12	2.4	20.00	20	20
3	CIDER	WINE	9130	DEC15987657	50	240	0	40.00	25	25
Total						258	2.4		55	55

Vehicle No: Make of Vehicle: Model of Vehicle:

Specification of route from origin to destination ending with the Checkpost/Barrier of entry into H.P as declared by the applicant:

Checkpost/Barrier	Route
	HYD , GNT

Place : Chamba Date : 16-Dec-2023 12:59:55 PM	Approved Stamp or Seal	Signature: Name : Mr Moneet Kumar Designation : Assistant State Taxes and Excise Officer
--	------------------------	--

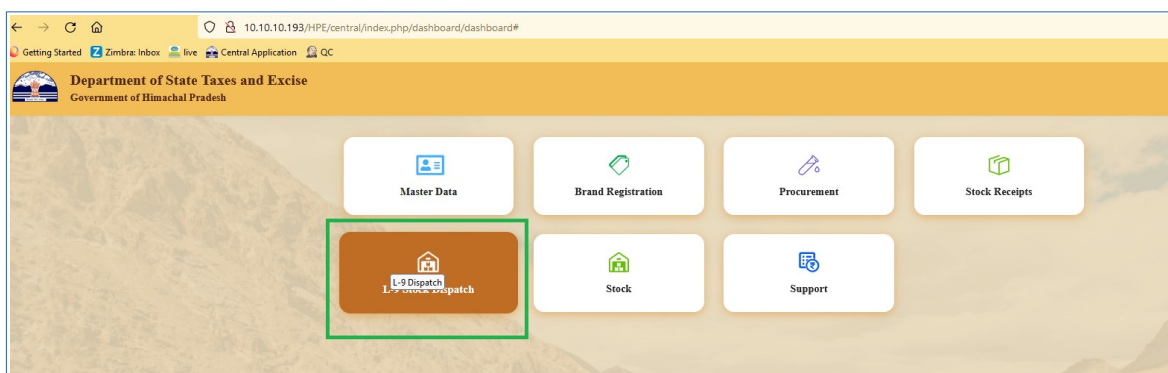
Note:- This Pass is not valid for the movement of Excise Consignment on Dry Day i.e Republic Days (26 Jan), Independence Day (15 Aug) and Gandhi Jayanti (02 Oct).

L-9 Login for Stock dispatch Process:-

The screenshot shows a web browser window with the URL `10.10.10.193/HPE/central/index.php/site/login`. The page features a large orange banner on the left with the department's logo and name. On the right, a white login box contains the following elements:

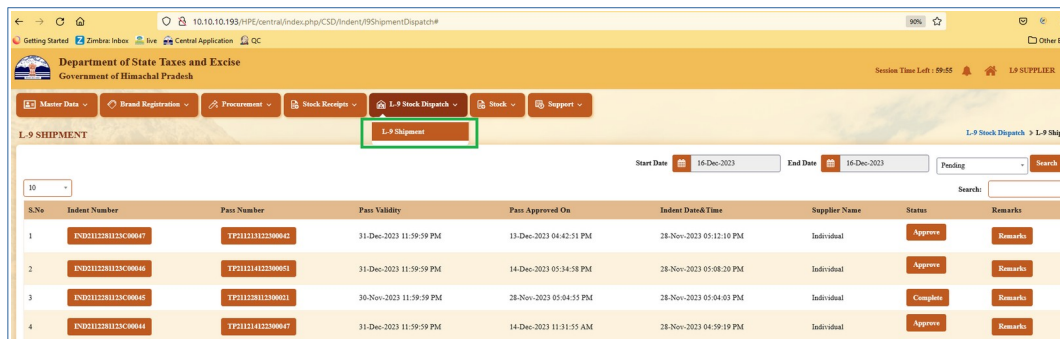
- Welcome!** Please login to your account
- L9** label with a user icon
- Username field (masked with dots)
- Verification Code field (containing `47561`) with a "Get a new code" link
- Remember me checkbox
- Forgot password? link
- Login** button
- Links for various services: Vigilance & Enforcement, Track Status, Download User Manuals, Download Application Forms, Download SOP Documents, Frequently Asked Questions, Track & Trace APK, RTI, EoDB Dashboard, Third Party Verification, Excise Dashboard, Activity Videos, and Download APK.
- Don't have an account? Sign Up link
- Helpdesk Number: 91820579-73/74/78 , 91820580-40/70/82 , 91820594-28/38
- Copyright © 2023. All rights reserved. HPE BUILD VII:1.1.1.3. Powered by C-Tel Infosystems Pvt. Ltd.

- L-9 Manager required to provide valid credentials as shown in above figure.

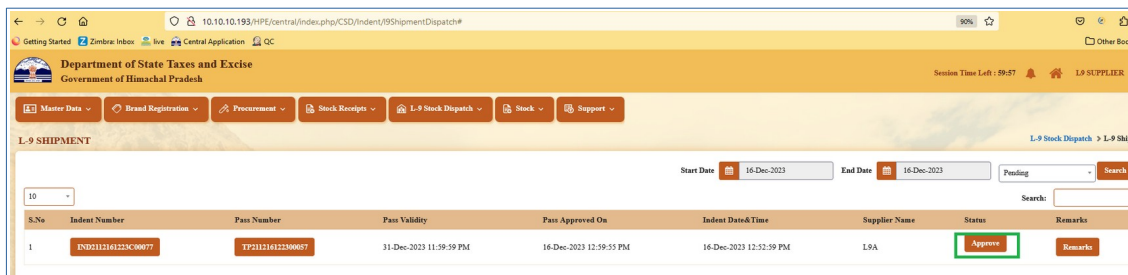


- L-9 Manager Need to click on the L9 Stock Dispatch tab as shown in above figure.

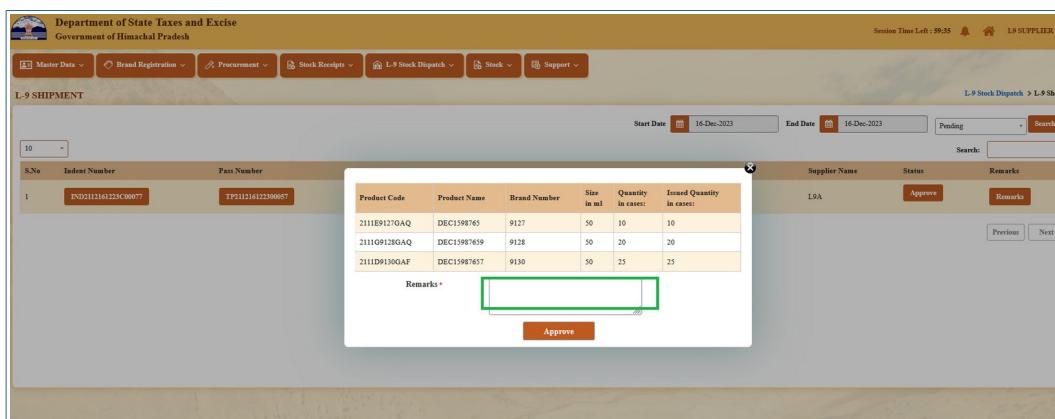
- Through the navigation bar L-9 Manager need to click on the **L-9 Shipment** Tab as shown in below figure.



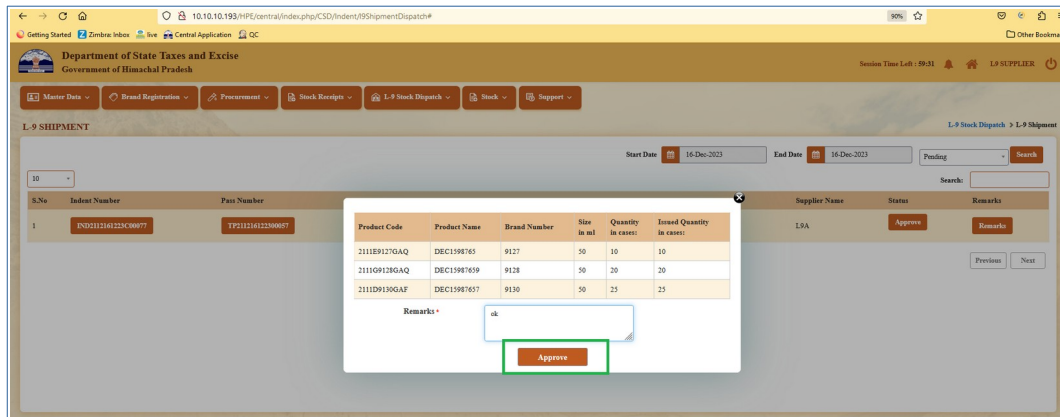
- In L9 login for Stock dispatch process after Pass Generation Pass validity, Pass Approved on columns are updated and also status will be “Approve”



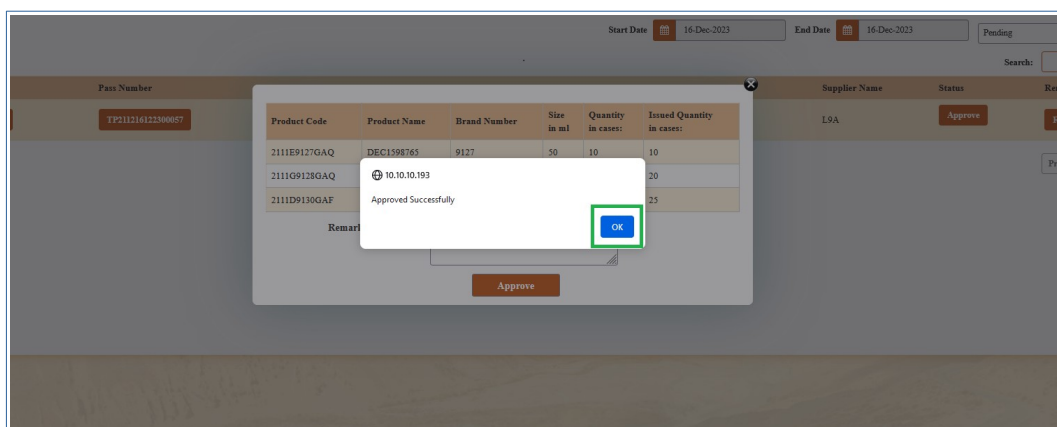
- For Shipment Approval purpose click on the Approve Button in L9 login and need to enter the Remarks on the pop up page



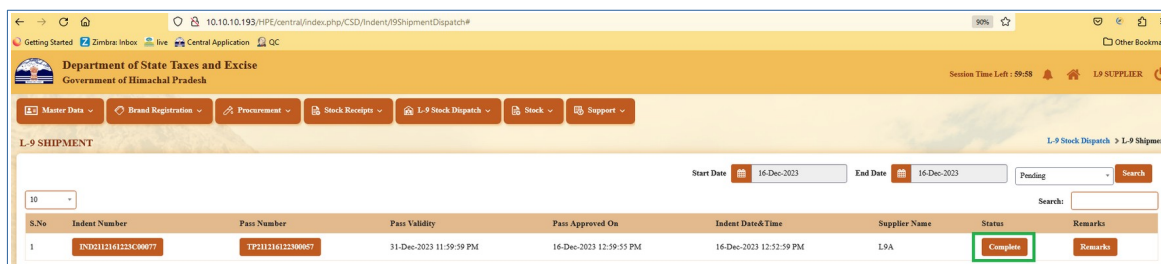
- Need to enter the Remarks and click on the **“Approve”** button



- After click on the “Approve” button user will get the “Approved Successfully” confirmation pop up message as shown in below figure.



- Status will be Changes from Approve to **“Complete”** as shown in below figure.



- For completing the Dispatch process L9 Manager need to click on the “complete” button and enter the Remarks on the Pass details & click on the Submit button

The screenshot shows the L9 Stock Dispatch form. A modal titled "Pass Details" is open, displaying the following fields:

- Route*: .HYD,GNT
- Vehicle Number*: AP123
- Make of Vehicle: (empty)
- Model of Vehicle: (empty)
- Transporter*: OK
- Remarks*: ok

A green box highlights the "Submit" button at the bottom of the modal. The background form shows a table with columns: Pass Number, Pass Validity, Indent Date&Time, and Supplier Name. The first row contains: TP211216122300057, 31-Dec-2023 11:59:59 PM, 16-Dec-2023 12:52:59 PM, and L9A.

- After click on the Submit button manager will get the “Stock Approved has been Successfully” pop up message
- Status will be changes from Complete to “Stock Issued” in L9 Manager login

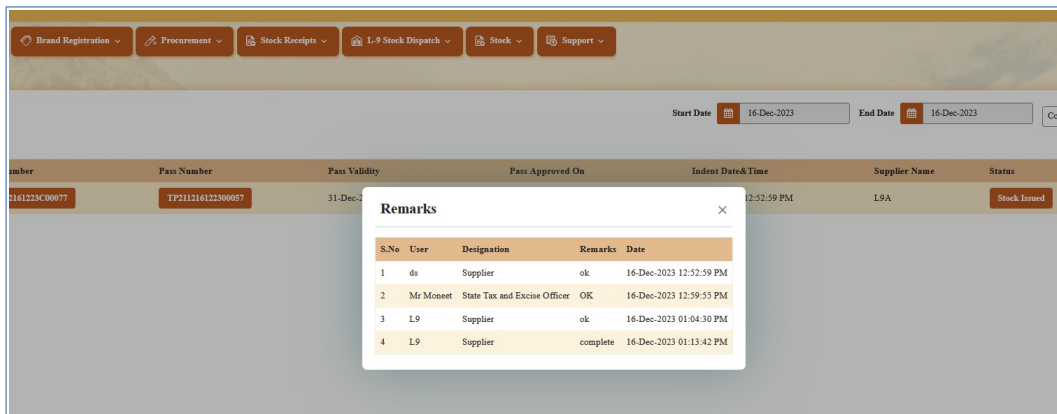
The screenshot shows the L9 Stock Dispatch form with a success message pop-up. The message reads: "Stock Approved has been Successfully". A green box highlights the "OK" button on the pop-up. The background form is dimmed, showing the same "Pass Details" modal as in the previous screenshot.

The screenshot shows the L9 SHIPMENT table in the L9 Manager login. The table has the following columns: S.No, Indent Number, Pass Number, Pass Validity, Pass Approved On, Indent Date&Time, Supplier Name, Status, and Remarks. The first row contains the following data:

S.No	Indent Number	Pass Number	Pass Validity	Pass Approved On	Indent Date&Time	Supplier Name	Status	Remarks
1	IND211216122300077	TP211216122300057	31-Dec-2023 11:59:59 PM	16-Dec-2023 12:59:55 PM	16-Dec-2023 12:52:59 PM	L9A	Stock Issued	Remarks

A green box highlights the "Stock Issued" status and the "Remarks" column header.

- L9 Manager will be able to see the Remarks by clicking on the Remarks Button



- After completion of Dispatch Process in L9 login stock also updated as shown in below figure.

10.10.10.193/hPE/central/index.php/L9Wholesale/indent/getL9IMFLStock#

Department of State Taxes and Excise
Government of Himachal Pradesh

Session Time Left : 59:56 L9 SUPPLIER

Master Data Brand Registration Procurement Stock Receipts L-9 Stock Dispatch Stock Support

Stock > L-9 Stock Inventory (IMFL)

Start Date 16-Dec-2023 End Date 16-Dec-2023 Search

S.No	Product Code	Brand Name	Size(in ml)	Unit Per Case	Opening Stock (In Cases)	Opening Stock (In Bottles)	Receipts (In Cases)	Receipts (In Bottles)	Sales (In Cases)	Sales (In Bottles)	Storage Shortage (In Bottles)	Storage Breakage (In Bottles)	Closing Stock (In Cases)	Closing Stock (In Bottles)	Date
1	2111D9139GAF	DEC15987657	50	192	20	0	10	0	25	0	0	0	5	0	16-Dec-2023
2	2111E9127GAQ	DEC1598765	50	12	50	0	0	0	10	0	0	0	40	0	16-Dec-2023
3	2111E9131GAF	DEC1598765	50	192	100	0	0	0	0	0	0	0	100	0	16-Dec-2023
4	2111G9129GAQ	DEC15987659	50	12	40	0	0	0	20	0	0	0	20	0	16-Dec-2023
5	2111M9129GAQ	DEC15987655	50	12	30	0	0	0	0	0	0	0	30	0	16-Dec-2023

Previous Next

Thank You.....