

#### DEPARTMENT OF STATE TAXES AND EXCISE GOVT.OF HIMACHAL PRADESH



L9 Brand Registration Process

User Reference Manual C-TEL INFOSYSTEMS PVT. LTD Hyderabad, Telangana

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# 1. Overview:

• Implementation Of An E-Governance Systems for Excise Functions Of "Department of State Taxes and Excise Government Of Himachal Pradesh".

• The Purpose of This Document Is to Provide a Detailed Description to L9-L9Sup & L9A-L9

## 2. Helpful Resources:

2.1 System Requirements:

#### **Operating System**

• Ubuntu Version No:20.0.4

#### Connectivity

• For Data Transmission There Should Be Connectivity Installed at wholesaler.

#### **Browser:**

• Application Is Compatible with Latest Mozilla and Chrome

### 2.2 Help and Contact Information.

# L-9 Manager Login:-

	Welcom Please login to your a	e! account
	L9	A
	•••••	۲
Department of State Taxes and Excise	Verification Code * 3856	47 Get a new code
Government of Himacharl Frautsh	385647	U
	and the second se	Forgot password?
and the second sec	Login	
	→ Vigilance & Enforcement → RT	I
	→ Track Status → Eo	DB Dashboard
The second se	→ Download User Manuals    → Th	ird Party Verification
	➔ Download Application Forms → Ex	cise Dashboard
and the second sec	→ Download SOP Documents → Ac	tivity Videos
and the second sec	→ Frequently Asked Questions → Do	wnload APK
and the second se	➔ Track & Trace APK	
	Don't have an account?	Sign Up
The second second second	Helpdesk Number: 91820579-73/74/78, 91: 91820594-28/38	320580-40/70/82 ,
	Copyright © 2023. All rights reserved HPE BUILD V11.1.1.13	Activate Window

▶ L-9 Manager required to provide valid credentials as shown in above figure.

	$\bigcirc$	Â	6
Master Data	Brand Registration	Procurement	Stock Receipts
<b>E</b> L-9 Stock Dispatch	LOCATIONS COL Stock	E Support	
	AV		-

L-9 Manager need to click on the Brand Registration Tab as shown in above figure.

	Brand Regist	tration ~ 🧷 🧷 Procurement	<ul> <li>Stock Receipts </li> </ul>	⋒ L-9 Stock Dispatch ∨	🔒 Stock 🗸 🐻 Suj	oport v
BRAND REGIS	STR. Brand Registra	tion				
S.No A	Supplier Name	Requested U	[ser ]	Requested On		Status
No matching	records found					
+ Brand Regist	ration					
> Th	rough the	navigation bai	r L-9 Manag	er need to click	, on the <b>Bra</b>	ınd
Re	gistratio	<b>n</b> Tab as show	vn in above f	igure.		
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► L-0	9 manager		(+)	oranu kegisti	ration butt	.011
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Department Government of	of State Taxes and Excise Himachal Pradesh				Sesian Time Left : 59:57	🛊 縃 løsupplier (*
Department Government of	of State Taxes and Excise Himachal Pradesh Brand Registration V A Prov	: rement v 🏾 🖓 Stock Receipts v 🛛 🆓 L-9	Stock Dispatch v 🕞 Stock v 🕞	Support ~	Session Time Left : 59:57	🔹 🐐 lostimilik (†
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Department Government of En Master Data V 🔗 BRAND REGISTRATIC BRAND NAME	of State Taxes and Excise Himachal Pradesh Braud Registration × & Proce DN Segment + Select Segment +	rement > R Stack Rendym > R L # Size in ml x No. of Bottles * Pack Type Select Size * Select Pack	Stock Dispatch v & Stock v & * Strength * et type * Strength	Support ~       Assessed Fee *     Excise Duty *       Assessed Fee     Excise Duty	Session Time Left : 59:57 Brea	I.9 SUPPLIER
	of State Taxes and Excise Himachal Pradesh Brand Registration × A Proce N Segment + Segment +	remet > Resteriors > Resteriors > Remarks*	Stock Dispatch v & Strength * * Strength * Strength Exter Remarks	Support ~       Assessed Fee *     Excise Duty *       Assessed Fee     Excise Duty	Session Time Left : 59:57 Brea Import Fee Per Case *	A 19 SUPPLIER ( ad Registration > Brand Registration Permit Fee Per Case * Permit Fee Per Case
	of State Taxes and Excise Himachal Pradesh Braid Registration × A Proce N Segment + Select Segment + Remove Row	remet v 🕞 Stock Reedyn v 📦 L.4 Size in ml x No. of Bottles * Pack Type Stoct Size v Stoct Pack Remarks*	Stock Dispatch v R Strength * * Strength * Strength  Enter Remarks	Support ~           Assessed Fee *         Excise Duty *           Assessed Fee         Excise Duty *	Session Time Left : 59:57 Brea Import Fee Per Case *	A 19 SUPPLIER ( ad Registration > Brand Registration Permit Fee Per Case * Permit Fee Per Case *
	of State Taxes and Excise Himachal Pradesh Brand Registration × A Proce N Segment + Select Segment + Remove Row	remati v 🕞 Stock Reedyn v 😥 L.4 Size in ml x No. of Bottles * Pack Type Select Size • Select Pack Remarks*	Stock Dispatch v & Strength * strength * strength * Enter Remarks	Support ~           Assessed Fee *         Excise Duty *           Assessed Fee         Excise Duty *	Session Time Left : 59:57 Bra Import Fee Per Case	A Is SUPPLIER ( ad Registration > Brand Registration Permit Fee Per Case + Permit Fee Per Case - Save
	of State Taxes and Excise Himachal Pradesh Braad Reginration >	streament → 🕞 Stack Receipts → 😥 L.9 Size in ml x No, of Bottles + Pack Type Scient Size → Scient Pack Remarks+	Steek Dispatch v 🕞 Steek v 🕼 strength * st type + Enter Remarks	Support ~           Assessed Fee *         Excise Duty *           Assessed Fee         Excise Duty	Session Time Left : 59-57 Bra Import Fee Per Case	LO SUTPFLIER ( A Registration > Brand Registration Permit Fee Per Case Permit Fee Per Case Save
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	of State Taxes and Excise Himachal Peadesh Brand Registration • & Proce >N Segment * Select Segment • Remove Row	rement v Stock Receipts v 📦 Lø Stock in al x No. of Bottles * Pack Type Stock Stoc> Stock Type Remarks* Remarks*	Steek Diepatch V R Strength - Strength -	Support v           Assessed Fee*         Excise Daty *           Assessed Fee         Excise Daty *           Assessed Fee         Excise Daty *           *         Assessed Fee           *         Shown in above	Session Time Left : 99.7	A 19 SUPPLIER C A Registration > Brand Registration Permit Fee Per Case * Permit Fee Per Case *

Governm	ent of Himachal Pradesh							Session Time Left : 59:23	🌲 🕋 L9 SUPPLIER
] Master Data 🗸	🖉 Brand Registration 🗸	🔗 Procurement ~	🕞 Stock Receipts 🗸	🔒 L-9 Stock Dispatch	· ~ 🕞 Stock ~	} Support ~			
AND REGISTR	ATION							Bra	and Registration > Brand Registra
Brand Name *	Segment *	Size in	ml x No. of Bottles *	Pack Type •	Strength *	Assessed Fee *	Excise Duty *	Import Fee Per Case *	Permit Fee Per Case *
BRANDI	BEER	v 50X1	•	Glass	• 50	10	10	10	10
				_					
				_					

- L-9 Manager need to enter the all the details like Brand name, Segment, Size in ml,Pack Type,Stength,Assessed Fee per case, Excise Duty per case, Import Fee per case, Permit Fee per case in above figure.
- Need to enter the Remarks and click on the Save Button in above figure

dd ⊕ 10.10.10.193
Brand registration request raised successfully
ОК

When L-9 Manager click on the Save Button it display the pop up window "Brand registration request raised successfully" as shown in above figure.

Master Data 🗸		achal Pradesh											
	C Brand	Registration ~ 🧷 🌈 Pro	curement 🗸 🕞 Stoc	k Receipts ~	ह्ये L-9 Stock Dispa	atch 🗸 🔀	Stock ~	∂ Support ∨					
AND REGISTR	RATION	186.1 1									2.	Brand Registra	tion > Brand Registrati
*												Search: 1	3-Dec-2023
No * 5	Supplier Nam	ie Re	quested User	Reques	ted On			Status			Action	Remarks	
> A	Afte com	r raising <mark>mission</mark>	g the ree <mark>er</mark> "	quest	statu	ıs wi	ill be	" <mark>Forw</mark>	vardec	l to Dej	puty		
P A	Afte com	r raising <mark>mission</mark>	g the red er Requested On	quest	statu	ıs wi	ill be	" <mark>Forw</mark> Status	vardec	<mark>l to De</mark> j	puty		Action
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Requested U .9 SUPPI .9 SUPPI	Afte com Jser Bra S.No	r raising mission nd Details Product Code	g the ree er" Requested On Brand Name	quest Size in ml x No. of Bottles	statu	IS WI	Strength	"Forw Status Assessed Fee per case(Rs.)	Excise Duty per case(Rs.)	Import Fee per case(Rs.)	Permit Fee per case(Rs.)		Action ©

When L-9 Manager click on the Action button it is display the Brand details as shown in the above figure.

# L-9 Brand Registration Approval process:-

	Weld	come!
	Please login t	o your account
	DC_SOLAN	
Receiver was and	•••••	۲
epartment of State Taxes and Excise	Verification Code *	16273 Get a new code
Government of Himachai Frauesn	16273	Ţ
	S	Forgot passwo
	L	ogin
	➔ Vigilance & Enforcement	→ RTI
	→ Track Status	➔ EoDB Dashboard
All III starts &	→ Download User Manuals	Third Party Verification
	➔ Download Application Forms	➔ Excise Dashboard
	➔ Download SOP Documents	✦ Activity Videos
	→ Frequently Asked Ouestions	➔ Download APK

Need to login with DC login for L-9 Brand Registration Approval Process to provide valid credentials as shown in above figure.

Department of State Taxes and Government of Himachal Pradesh	Excise			v	'elcome: Devkant Prakash Khachi(D
A State	Activity Dashboard	Production Dashboard	Dashboard	License Management	all all a
A.A.B.	Rand / Label Registration	Distillery	Bottling Units	Brewery	
Mar. In	<b>fin</b> Wholesaler	<b>E</b> Import Wholesaler	L.9 Lostions	<b>L</b> Retailer	
	Other Licensees	다. 이번 Hologram Procurement	The second secon	RII	

> Deputy Commissioner need to click on the **L-9** Tab as shown in above figure.

	Department of ]	of State Taxes Himachal Prade	s and Excise <sup>sh</sup>								s	ession Time I	left : 59:48 🔺	Devka	nt Prakash Khachi
< a	bel Registration ~	🔏 Distillery 🗸	🛃 Bottling Unit 🗸	🛃 Brewery 🗸	Q Wholesale	· · [ 🙆 🛚	nport Wholesale 🗸	💼 L-9 ~	🛃 Winery 🗸	💵 Retailer 🗸	🖉 Other Lie	ensees ~	🧷 TP Revalidati	on ~ B	Hologram Proc
ERMI	TS							Brand Regis	tration	]					L-9 > P
							:	Route St Permit		End Date	13-Dec-20	23	Status Pendi	ng	• Search
10	¥													Search:	
S.No	Indent Number	Permit Number	Shipment Number	Supplier L Name L	-9 Name Create	d Date	Approval Date	Stock Receipt Acknowledgeme	nt	Status	Action	Payment Mode *	Payment Status	Payment History	Remarks
1	IND2111131223C00	0049		L9SUP Ia (L-9) (J	udividual 13-Dec 9) AM	-2023 10:34:49				Forwarded to Deputy Commis	iimez 💿	N/A	N/A	N/A	Remarks
2	IND2111131223C00	0050		L9SUP In (L-9) (1	udividual 13-Dec ,-9) AM	-2023 10:41:47				Forwarded to Deputy Commis	iloser 💌	N/A	N/A	N/A	Remark
3	IND2111131223C00	0051		L9SUP h (L-9) (1	udividual 13-Dec 9) AM	-2023 10:42:16				Forwarded to Deputy Commis	iimer 💿	N/A	N/A	N/A	Remark
				LOSTID I	dividual 13-Dec	-2023 11:07:49					-				_

Through the navigation bar DC need to click on the Brand
 Registration Tab as shown in above figure.

Dep Gove	partment of State Taxes and Ex ernment of Himachal Pradesh	tcise					Ses	sion Time Left : 59:46	🌲 🕋 Devk	ant Praka
() Activity Dash	aboard ~ 🛛 💮 Production Dashboard ~	🕑 Dashboard ~	🔳 ССТV –	🔄 License Management 🗸	🔗 Brand / Label Registration 🗸	🛃 Distillery ~	🛃 Bottling Unit 🗸	🛓 Brewery ~	Q Wholesaler ~	🖻 10
BRAND REG	ISTRATION									L-9 > B
10 *									Search:	13
S.No *	Supplier Name	Requested User	Requ	iested On	Status			Action	Remarks	1
13	Individual	L9 SUPPLIER	12-D	ec-2023 04:38:12 PM	Forwarded to I	eputy Commissioner		۲	Remark	ks
15	Individual	Srivani	13-D	ec-2023 11:00:36 AM	Forwarded to I	leputy Commissioner		۰	Remark	ks
16	Individual	L9 SUPPLIER	13-D	ec-2023 11:41:50 AM	Forwarded to I	leputy Commissioner		۲	Remark	ks
17	Individual	L9 SUPPLIER	13-D	ec-2023 11:43:03 AM	Forwarded to I	eputy Commissioner		۰	Remark	ks
18	Individual	L9 SUPPLIER	13-D	ec-2023 11:43:56 AM	Forwarded to I	leputy Commissioner		۲	Remark	ks

- Deputy Commissioner need to click on the Action button to approve the Brand as shown in above figure
- After click on the Action button it is display the Brand details view
   pop up page
- Need to enter the **Remarks** and click on the "Approve" button in the below figure.

	Bra	nd Details									×	
Requested												
L9 SUPPL											Ð	
Srivani	S.No	Product Code	Brand Name	Size in ml x No. of Bottles	Segment	Pack Type	Strength	Assessed Fee per case(Rs.)	Excise Duty per case(Rs.)	Import Fee per case(Rs.)	Permit Fee per case(Rs.)	
L9 SUPPL	1	2111B9118GAQ	NEWBRAND	50 <b>X</b> 12	BEER	Glass	40.00	10.00	10.00	10.00	10.00	
.9 SUPPL	Remark	ts *	Approved by DC					٦				
L9 SUPPL				_				1.				

When DC click on the Approve Button it display the pop up window "Brand registration request approved " as shown in below figure.

Size in ml     Pack     Excise     Import Fe       1     2111B9118GAQ     NEWBRAN       1     2111B9118GAQ     NEWBRAN       1     2111B9118GAQ     NEWBRAN       1     2111B9118GAQ     NEWBRAN       100     10.00     10.00		¥	~				_		Brand Details	
Size in ml       Pack       Assessed       Exclice       Import Fee       Permit Fee       per	Action		^						brund betunis	aestec
SNo     Product Code     Brand Nam     Pack     Assessed     Excise     Import Fe     Permit Fee       \$U797.     1     2111B9118GAQ     NEWBRAN     10.00.103     10.00     10.00     10.00       \$U797.     1     2111B9118GAQ     NEWBRAN     Import Fee     Permit Fee			Ð							SUPPI
SUPPI     1     2111B9118GAQ     NEWBRAN     00     10.00     10.00       SUPPI     Remarks *     Approved by D     Brand registration request approved     Image: Colored co		ee	Permit Fee per case(Rs.)	Import Fee per case(Rs.)	Excise Tuty per se(Rs.)	Assessed	Size in ml Pack	Brand Name	S.No Product Code	vani
SUPPI Remarks * Approved by D Brand registration request approved SUPPI OK			10.00	10.00	.00			Q NEWBRAN	1 2111B9118GAG	SUPPL
SUPPI							Brand registration request approved	Approved by D	Remarks *	SUPPL 1
						ОК				SUPPL
		>	>						<	

 After providing the approval from Dc status will be changes from "Forwarded to Deputy commissioner" to "Approved" as shown in below figure.

	🚍 Government of Himachal Pradesh Sension Time Left : \$8:53 🌲 🐐 Dockant Prades										
Activity Dashboard ~	) Production Dashboard ~	🕐 Dashboard 🗸	E CCTV ~	🔄 License Management 🗸	🔗 Brand / Label Registration 🗸	& Distillery ~	🛃 Bottling Unit 🗸	🛃 Brewery ~	Q Wholesaler ~	in in	
AND RECISTRATION	Carlos N							Sec. 1	1	L-9 > Br	

L-9 Manager can able to see the remarks by click on the Remarks button and also by click on the print icon able to see the Cost card details in the below mentioned figures.

DEPARTMENT OF STATE TAXES AND EXCISE Government of Himachal Pradesh L-9 Cost Card Print											
S.No	Product Code	Brand Name	Size in ml x No. of Bottles	Segment	Pack Type	Strength	Assessed Fee per case(Rs.)	Excise Duty per case(Rs.)	Import Fee per case(Rs.)	Permit Fee per case(Rs.)	

Thank you.....